Government Arts College for Women (Autonomous)

(Nationally Re-accredited with B⁺⁺ Grade by NAAC 3ʳᵈ Cycle)

(Affiliated to Bharathidasan University, Tiruchirappalli)

Pudukkottai - 622001, Tamilnadu, India.

ACADEMIC CALENDAR

2020 - 2021

TAMILTHAAI VALTHU

"Neeraarum Kadaludutha Nilamadanthai kezhilozhugum
Seeraarum Vadhanamena Thigazh Bharathak Kandamithil
Thekkanamum Adhirsirandha Dravida Nal Thirunaadum
Thakkasiru Pirainudhalum Tharitthanarum Thilakamumey
Atthilaka Vaasanaipol Anaithulagum Inbamura
Etthisayum Pugazh Manakka Irundha Perum Thamizhanange!
Thamizhanange!
Unseerilamai Thiram Viyandhu
Seyal Marandhu Vazhthudhume!
Vazhthudhume!!
Vazhthudhume!!!"

COLLEGE ANTHEM

Government Arts College for Women

Long live you, long live you!

Let the world know you

Let your skill excel (outshine)

In holistic education (learning)

In all direction

Long live you, long live you!

Let you be praised in music

You are mine, you are mine

Long live you, long live you!

Let the ray of light

eradicate the dark

Let this be a land

Fond of learning

Long live you, long live you!

Let our heart sing the joy

In praise of you (by praising you)

Long live thee

You mould us day by day

With life skills to reach the infinite sky

Long live you, long live you!

NATIONAL FLAG ANTHEM

Thaayin maNikkoti paareer! – adhaith

Thaazndhu paNindhu pukazndhita vaareer!

Oangi vaLarndhadoar kambam -adhan

Uchchiyin mael vandhae maatharam enrae

Paangin ezhuthith thikazhum – seyya

PattoLi veesip parandhadhu paareer!

Pattuth thugilena laamoa! – adhil

Paayndhu suzhatrum perumputar kaatru

Mattu migundhatith thalum – adahi

Nriyaadhav vuruthikoL maaNikkap padalam

Indhiran vajjiram oarpal – adhil

EngaL thurukkar iLampirai oarpaal

Mandhiram naduvurath thoanrum -adhan

MaaNbai vaguththida vallavan yaanoa?

Kambaththin keezh nitral kaaNeer – engum

KaaNarun veerar perunthiruk koottam

Nambark kuriyar avveerar; – thangaL

Nalluyir eendhum kodiyinaik kaappar.

ANiaNi yaayavar nirkum – indha

Aariyak kaatchiyoar aanandham anroa?

PaNigal porundhiya maarbum – viral

Paindhiru voangum vadivamum kaaNeer.

Saerndhadhaik kaappadhu kaaNeer! avar

Sindhaiyin veeram nirandharam vaazhga!

Thaerndhavar poatrum baradha – nilath

Dhaevi dhuvajam sirappura vaazhga!

WORLD POPULATION DAY PLEDGE: (JULY 11)

1. Balance the socio-economic condition by reducing the increase in population
2. Prevent and protect the Environment by dropping the population growth
3. Create Health awareness to the Women
4. Equality of Men and Women

College Telephone Number: 04322- 222202

Fax: 04322- 22 99 31

Email id: gacwpdkt@ yahoo.co.in

Website:www.gacwpdkt.com

NATIONAL UNITY DAY PLEDGE: (OCTOBER 31)

   I solemnly pledge that I dedicate myself to preserve the unity, integrity and security of the nation and also strive hard to spread this message among my fellow countrymen. I take this pledge in the spirit of unification of my country which was made possible by the vision and actions of Sardar Vallabhbhai Patel. I also solemnly resolve to make my own contribution to ensure internal security of my country.

PLEDGE TO ABOLISH THE PRACTICE OF UNTOUCHABILITY

   I am Indian citizen who has seen the relentless introspection of the Constitution of India ,   I hereby assure you that I will not in any way observe social discrimination against anyone on the basis of knowledge that un touchability has been abolished under our political system. It is my duty to work honestly and truthfully in creating a society of caste and religion equally in accordance with the basic tenets of the Constitution. I will also act on the realization that it is my social duty to eradicate the feeling of un touchability found among people who have been subjected to the cruelty of being untouchables. I assure you that this will forever serve as an example of my full commitment to the Constitution of India.

CRIME AND NON-VIOLENCE DAY PLEDGE: (JANUARY 30)

We, do hereby solemnly pledge that
» We shall support truth without fear or prejudice.
» We shall oppose all forms of communalism, casteism and chauvinism.
» We shall rise above religion, caste, creed, community, language or gender and respect one another on grounds of our common humanity. We will not co-operate with people opposing these values. We protest against crime and violence in our country.
» We shall not support or resort to violence and intolerance under any circumstances and we will obey the Indian constitution and laws.

» We will not take any steps which would harm our country or ruin its reputation. We are proud to be Indians.

» We shall work for the unity of India and shall dedicate ourselves to the task of making India a great and progressive nation.

» We shall work for promoting harmony, goodwill and peace in the world.

STUDENT'S BIODATA

Name:

Father/Guardian Name:

Class: Roll Number:

Exam Register Number:

Date of Birth: Blood Group:

Hosteller/Day Scholar:

Temporary Address:_____

_____

_____

_____

Permanent Address: :_____

_____

_____

_____

Class In-charge Name :

CONTENTS

HISTORY OF COLLEGE

Government Arts College for women (A) , started in the year 1969, has been functioning as an excellent model educational institution for women in Pudukkottai. It was started as the first Government Women's College in Pudukkottai district by the tireless efforts of the Government of Tamil Nadu and the people of Pudukkottai. The history of this college clearly shows its growth. The college is functioning with the objectives of self-reliance, charity and discipline.

Until 1968, H.H. Rajah's College, where his Majesty stayed, reserved one hundred seats for girls in the junior class. As the demand for women's education increased, a college organizing committee was formed under the patronage of Pudukkottai . Mr. Sathappa Subramanian, former MP Mr. K. Veeraiya. Dr. V.K. Ramachandran and Mrs Damayanthi Balakrishnan. The group, which has as its members, collected a donation of Rs.5 lakhs from new donors and people interested in educational development. The then Hindu Charitable and Agriculture Minister   Mr. K.V. Subbiah was instrumental in getting this fund. The Pudukkottai Municipality provided a building named Vijayaragunathasathanam for the temporary functioning of the college.

As a result of these efforts, the college started functioning and 21 acres and 69 cents of land was acquired from the Tamil Nadu government for the college buildings as per Government order dated 9.7.1969 (No. 987). The foundation stone of the college building was laid on 31.7.1969 by the then Governor of Tamil Nadu Hon'ble Sardar Ujjal Singh.

The college shifted to a new campus in the academic year 1972-73. The opening ceremony was held on 4.9.1972 under the leadership of the then Minister of Education Hon'ble   Dr. Nedunchezhian.

Since 1969, the college has been affiliated with the University of Madras. Under graduate (Mathematics) was started in 1972. Since 1982- 83, this college has been brought under the jurisdiction of Bharathidasan University. It was granted the first Autonomous status in the year November 2004 and has been working well since it got autonomous status. In March 2011 Re-evaluation by National Committee for Standardization and Evaluation was done and

Grade B with 2.85 out of 4 was awarded. In 2017 National Standardization and Evaluation on 21st and 22nd August of the year Re-evaluated by the panel and graded B++ with a total grade of 2.76 out of 4 Awarded.

Courses in college

Courses admitted	Year of introduction	Permanent Configuration Address	Number of Students
UG: SCIENCE			
Mathematics	1972	4268/D1/94	30+30
Zoology	1974	679/D1/89	20+20
Physics	1974	679/D1/89	30+30
Chemistry	1980	679/D1/89	36+36
Computer Science	1997	-	30
Botany	2004		30

UG:ARTS

History	1978	12066/D1/99	50+50
Economics	1982	12066/D1/99	50+50
Tamil literature	1979	4268/D1/94	60
English literature	1998	-	50
Commerce	1986	4268/D1/94	60
Tourism and travel management	2003		50
Business Administration	2003		50

PG:SCIENCE

Mathematics	1985	23109/D5/2015	35
Computer Science	2003		25
Zoology	2005		20
Physics	2005		20
Chemistry	2013		20

PG:ARTS

Tamil literature	2003		30
English literature	2003		30
History	2003		30
Commerce	2004		25
Economics	2013		20

RESEARCH AND DEPARTMENT OF Ph.D

Mathematics	2012-13	043321 / D9/ 2011
Physics	2012-13	043321 / D9/ 2011
English literature	2013-14	37430 / D5 / 2013
History	2014-15	59530 / Q3 / 2014
Economics	2017-18	24743 / D5 / 2016
Tamil literature	2017-18	24742 / D5 / 2016

NEW COURSES IMPLEMENTED FROM THE YEAR 2007 IN SHIFT-II

UG: SCIENCE

	30
Computer Science	30
Mathematics	

UG:ARTS

History	50
B.Com	60

CURRICULUM:

In UG courses Part-I Tamil, Part-II English and Part-III, Main and Two allied courses are offered . Three papers in part-IV Major Elective, Two Papers in Non-Major Elective, Three Skill Based papers are offered. In Part V Extension Activities and Gender Studies are offered.

There are eight components for UG programme Viz. ● Core Courses ● Allied Courses ● Major Elective Courses ● Non Major Elective Courses ● Value Based Education ● Environmental Studies ● Gender Studies ● Extension Activities.

There are three components for PG Courses Viz. • Core Courses • Elective Courses • Project

AUTONOMY AND CBCS SYLLABI:

Our College received the status of Autonomy in November 2004 and since then its function is appreciable. We revise the syllabi (both theory and practical) every three to four years as per the recommendation of the Board of studies and as per the norms and demands of UGC. Continuous Internal Assessment (CIA) is included in the Semester Examination Marksheet. The syllabus is based on choice-based credit system (CBCS) since 2005-06 Academic Year as per norms of Bharathidasan University. The total credit for UG Degree courses in 180 credits and for the PG Courses it is 90 credits. The Internal and External and mark ratio is 25:75. Various committees which functions as a part of Autonomy are as follows:

- ➢ Governing Body
- ➢ Academic Council
- ➢ Planning and Evaluation
- ➢ Examination Committee

Controller of Examinations and Assistant Controller of Examinations jointly coordinate the Exam related duties.

EXTRA-CURRICULAR ACTIVITIES OF OUR COLLEGE:

1. National Service Scheme

Three Country Welfare Program Units in the College were started in 1976, 1984 and 1994 respectively and are functioning in three divisions under three Program Officers. 100 students will be selected in each category. These students must participate in welfare programs for 120 hours and 10 days in a special camp in an academic year without fail. Special privilege is given to the students who have got National Welfare Scheme certificate to join the jobs.

2. Youth Red Cross

A Lecturer in the Youth Red Cross Unit of the College Working as Project Officer and having 200 students as members in disaster management, fire prevention and rescue operations The main activities of this association are imparting trainings and encouraging blood donation.

3. Youth Development Service

The system works with a lecturer as the project officer. This organization is among the younger generation of students .It promotes service mindedness and leadership qualities.

4. Red Ribbon Club

The group is headed by an in-charge teacher whose primary mission is to create AIDS awareness among students.

5. Parent-Teachers' Association

Parent Teacher Association is the foremost among the sub-organizations that lend a helping hand to the development of the college. College Principal, Teachers and parents are members of this association. Membership fee is Rs. 10/- per annum Subscription Rs. 50/- as per Government is charged.

6. Alumni Association

The Alumni Association is managed by the college principal, teachers and student representatives. All the female students who have completed their studies are members of this association. The graduation ceremony is conducted by this institute. Membership fee is Rs. 25/-

OTHER FACILITIES OF THE COLLEGE

1. Anti Ragging Committee

In our college, anti-bullying committee is functioning effectively with Principal, department heads, student council president and secretary, parent teacher association members and police members. Under Tamil Nadu Government Prohibition of Harassment Act 1997 section, two years imprisonment and a fine of Rs 10,000 will be imposed. Students cannot pursue any other degree course. Therefore, students are advised not to engage in plagiarism.

2. Social Service League

Provide examination fee for 10 poor students. The main tasks of this group are cleanliness and hygiene maintenance in the college campus. They also conduct competitions and prizes are given for Pudugai blind school children.

3. Computer Literacy Program

With the serious intention that all female students should acquire basic computer knowledge, the Tamil Nadu government introduced computer education training in all government colleges from 2000-01.

4. Soft Skill Center

The Soft Skill Center was started in our college in the academic year 2013-2014 and is functioning effectively with an in-charge.

5. Campus Interview

The committee consisting of the principal and two teachers invited the industrial companies to the college for direct employment of the students .This makes arrangements for conducting direct interviews with students.

Career orientation program

Along with Degree the students are provided with Job Opportunities in the Education Scheme from the Year 2008-2009. Out of which 30 qualified through entrance exam. First year students are admitted and given special training for placement. Through this training, students would prepare and appear for all kinds of competitive exams.

6. Career Guidance and Placement Cell

The group consists of the principal and two teachers. Counselling and training are provided for Higher education. Various entrance examinations are conducted and Placements are given to female students.

7.Quiz club:

This association has been functioning since the academic year 2003-04 to develop the general knowledge of the students.

Remedial Coaching to SC, ST & Minority Students

A special training program is conducted for Adi Dravidian tribal and minority students to prepare them for the competitive examination for employment since 2008-09.

Entry into Service

College Council

The College Advisory Board Consists of Principal, Heads of all the Departments , Physical Education Director and The Librarian. The College Advisory Committee is chaired by the College Principal. The committee appoints one of its members as secretary. The committee gives suggestions to the principal for the development of the college.

Hostels

The Social Welfare Department, Government of Tamilnadu provides seperate Hostels facilities for BC,MBC,DNC,SC,ST Students.

Students' Co-OperativeStore

In 1976, the Students' Co-operative Store was started under the 20 points program. Since then it has been doing well and was awarded the Best Student Cooperative for the year 1992-93.

Former College Principals

1. Ms.**T.V.H. Devasagayam** M.A.,B.T.,   09.07.69 - 3.07.72
2. Ms..**C.S. Rathnam** M.Sc., B.T.,(Tenn) B.T.   13.07.72 - 06.09.79
3. Ms.P.**Vimala** M.A.,   0.09.79 - 20.09.79
4. Dr. Ms. **C.Parvathi** M.A.,Ph.D.,   11.01.80 - 07.07.81
5. Dr. Ms. **K. Rukmani** M.A.,Ph.D.,   08.07.81 - 03.02.82
6. Dr. Ms.**K. Vivekananda** M.A.,Ph.D.,   11.03.82 - 21.06.89
7. Dr. Ms. **Latha Arunachalam** M.A., M.Lit.,Ph.D.,   03.07.89 - 03.06.92
8. Dr. Ms. **Yolanda Satoor** M.Sc., Ph.D.,   09.12.92 - 03.07.96
9. Ms.**M.Rosaali** M.A.,B.T.,   09.08.96 - 31.05.99
10. Dr.Mrs. **S. Vaithegi** M.A., M.Phil.,Ph.D.,   12.07.99 - 31.05.01
11. Mrs. **Dorothy Krishnamoorthy** M.Sc., M.Phil.,   01.06.01 - 29.08.01
12. Mr.**C. Thiyagarajan** M.Sc., M.Phil.,   30.08.01 - 09.07.02
13. Mrs. **T. Vijaya Grace** M.A., M.Phil.,   10.07.02 - 23.07.04
14. Dr. Mrs. **Mallika Murugaiyan** M.Sc., M.Phil., Ph.D.,   24.07.04 - 31.05.05
15. Mrs. **T. Vijaya Grace** M.A., M.Phil.,   01.06.05 - 08.01.06
16. Mrs. **T. Vijaya Grace** M.A., M.Phil.,   09.01.06 - 14.06.06
17. Mrs. **V. Jayalakshmi** M.Sc., M.Phil.,   05.07.06 - 31.05.07
18. Mrs. **T. Pooma** M.Sc., M.Phil.,MCA.,   12.06.07 - 31.03.08
19. Dr. Mrs. **R. Pushpavalli** M.A.,   01.04.08 - 31.05.08
20. Mrs. **T. Pooma** M.Sc., M.Phil.,MCA.,   18.06.08 - 31.10.08
21. Dr. Mrs. **R. Umarani** M.Sc., M.Phil., Ph.D.,   13.11.08-08.04.09
22. Mr.**R.D. Paneerselvam** M.Sc., M.Phil.,   09.04.09 - 10.06.09
23. Dr.Mrs. **C. Kala** M.A., M.Phil.,Ph.D.,   15.06.09 - 31.05.10
24. Dr.Mrs. **R. Umarani** M.Sc., M.Phil., Ph.D.,   10.07.10 - 30.10.10
25. Mrs. **R. Bavani** M.Sc., M.Phil.,   31.10.10 - 31.05.12
26. Dr. Mrs. **A. Christinaal Mary Sugunavathi** M.Sc., M.Phil.,M.Ed., Ph.D.,   01.06.12 - 05.07.13
27. Dr. Mrs. **P. Banumathi** M.Sc., M.Phil.,B.Ed., Ph.D.,   06.07.13 - 31.05.14
28. Mrs. **S.Rasani** M.Sc., M.Phil.,M.Ed.,PGDCA   01.06.14 - 06.07.14
29. Dr. **J. Govindadass** M.A., M.Phil.,Ph.D.,   07.07.14 - 31.05.15
30. Mrs. **S.Rasani** M.Sc., M.Phil.,M.Ed.,PGDCA   01.06.15 - 02.08.15

31. Dr. **A. Subbaiah Pandi** M.Sc., M.Phil.,M.Ed., Ph.D.,   03.08.15 - 22.07.16
32. Mrs. **M. Thenmozhi** M.Sc., M.Phil., PGDCA   30.07.16 - 27.10.16
33. Dr.**S. Umamaheswari** M.Sc., M.Phil., Ph.D.,   28.10.16 - 31.05.17
34. Dr. Mrs.**K. Maguthambal** M.Com.,M.Ed., DLT., Ph.D.,   01.06.17 - 30.07.17
35. Dr. Mrs. **S. Umarani** M.Sc., M.Ed., M.Phil., Ph.D.,   31.07.17 - 31.05.18
36. Dr. Mrs.**K. Renuga Devi** M.Sc., M.Phil., Ph.D., PGDCA   01.06.18 - 30.06.18

List of staffs

Principal

1.   1. Dr. Mrs. **P. Bhuvaneswari** M.Com., MBA., M.Phil., Ph.D.,

Controller of examination office

1. Dr.Mrs. **S. Yasodha** MCA.,M.Phil.,Ph.D Associate Professor Controller of Examination
2. Mrs **K.Vijaya** M.A., M.Phil., Assistant Professor ACOE

Department Of Tamil

1. **Dr.C.Amudha** M.A., M.Phil., B.Ed., Ph.D., Assistant Professor and Head
2. Dr. **M. Santhi** M.A., M.A., M.Phil., B.Ed., Ph.D., Assistant Professor
3. Dr.**K. Yogambal** M.A., M.Phil., B.Ed., Ph.D., Assistant Professor
4. Mrs. **C. Thavamani** M.A., M.Phil., Assistant Professor
5. Mrs **K.Vijaya** M.A., M.Phil., Assistant Professor
6. Mrs. **V. Muthamil** M.A., M.Phil., Assistant Professor
7. Dr.**M. Thenmozhi Arasi** M.A., M.Phil., Ph.D., Assistant Professor
    7,8,9,10,11,12,13 Vacancies

Department Of English

1.   Mrs. **C. Vellaiammal** M.A., M.Phil., DNCC Assistant Professor and Head
2.   Dr.**N.S.Vijayalakshmi** M.A., M.Phil., ., Ph.D., Assistant Professor
3.   Dr. Mrs. **T. Vasanthakumari** M.A., M.Phil., B.Ed., Ph.D., Assistant Professor
4.   Dr. Mrs **B.S. Prameela Priadersini** M.A., Ph.D., Assistant Professor
5.   Dr. Mrs **M. Sagaya Sophia** M.A., M.Phil., Ph.D., NET& SET ., Assistant Professor
5,6,7,8,9,10,11,12,13 Vacancies

Department Of History

1.   Ms.**R.Padma** M.A., M.Phil., Associate Professor and Head

2. Dr. Mrs. **M. Gayathri Devi** M.A., M.Phil.,Ph.D.,MTM.,PGDCA Assistant Professor
3. Dr. Mrs.**C. Neelavathy** M.A., M.Phil.,Ph.D., Assistant Professor
4. Dr. Mrs. **S. Malathi** M.A., M.Phil.,Ph.D.,M.Ed., SLET Assistant Professor
5. Dr. Mrs **N. Muthu** M.A., M.Phil.,Ph.D., Assistant Professor

5,6,7,8,9,10,11,12 Vacancies

Department of Tourism and Travel Management

1. Dr. **R. Narasimmaraj** MBA., Ph.D., Assistant Professor and Head

2,3,4 Vacancies

Department of Economics

1. Mrs. **N.S.Sumathi** M.A., M.Phil., SLET Associate Professor and Head
2. Dr. Mrs. **V. Pushpalatha** M.A., M.Phil.,Ph.D.,M.Sc.,(Yoga)Assistant Professor
3. Dr. Mrs. **R. Kunjammal** M.A., M.Phil.,Ph.D., Assistant Professor

4,5,6,7,8,9,10,11,12 Vacancies

Department of Statistics

1. 1,2,3,4,5,6,7,8, Vacancies

Department of Commerce

1.Dr. Mrs. **Kala Ganesan** M.Com., MBA., M.Phil., Ph.D.,

Associate Professor and Head of the Department

2,3,4,5,6,7,8, Vacancies

Department of Business Administration

1. Dr. Mr. **A.Francis Abraham** MBA., M.Phil., Ph.D., Assistant Professor
2. Dr.Mrs. **S.Subbulakshmi** MBA., M.Phil., Ph.D., Assistant Professor
3. Dr.Mrs.**J.Vidhya** MBA., M.Phil., PGDCA.,Ph.D., Assistant Professor
4. Dr.Mrs**. T.Sunitha** MBA., M.Phil., Ph.D., Assistant Professor

Department of Mathematics

1. Dr. **R. Rohini** M.Sc., M.Phil.,Ph.D., Assistant Professor and Head
2. Mrs. **N. Maheswari** M.Sc., M.Phil.,B.Ed Assistant Professor

3,4,5,6,7,8,9,10,11 vacancies

Department of Physics

1. Dr. Mrs.**K. Renuga Devi** M.Sc., M.Phil., Ph.D., PGDCA Associate Professor and Head
2. Dr. Mrs. **R. Santhakumari** M.Sc., M.Phil.,Ph.D.,PGDCA Assistant Professor
3. Mrs. **K. Amutha** M.Sc., M.Phil., PGDCA Assistant Professor
4. Dr. Mrs. **A.Dhanalakshmi** M.Sc., M.Phil.,B.Ed., Ph.D., Assistant Professor
5. Dr. Mrs. **A. Janaki** M.Sc., M.Phil.,B.Ed., Ph.D., M.Sc.,(Yoga) Assistant Professor
6. Dr. **Mrs.T.Uma devi** M.Sc., M.Phil., B.Ed.,Ph.D.,PGDCA Assistant Professor

7. Dr. **M. Rahamadhunisa** M.Sc., M.Phil.,B.Ed., Ph.D.,PGDCA Assistant Professor
8. Dr. **Mrs.K.Karthikeyeni Vijayakumari** M.Sc., .,Ph.D., Assistant Professor
9. Dr. Mrs. **R. Renuka** M.Sc., M.Phil.,B.Ed., Ph.D., Assistant Professor
   10,11,12 Vacancies

Department of Computer Science

3. Mrs. **S. Gnanajothi** MCA.,M.Phil., Associate Professor and Head
4. Dr.Mrs. **S. Yasodha** MCA.,M.Phil.,Ph.D Associate Professor
   3,4,5,6,7,8 Vacancies

Department of Chemistry

1. Dr.**Mrs. V.Suganya** M.Sc.,M.Phil.,Ph.D Assistant Professor
   2,3,4,5,6,7,8,9,10,11,12,13 Vacancies

Department of Zoology

1. Dr.Mrs. **A. Nagasathya** M.Sc.,M.Phil.,Ph.D Assistant Professor and Head
2. Dr.Mrs. **A. Mary Helitha** M.Sc.,M.Phil.,M.Ed.,Ph.D Assistant Professor
3. Dr.Mrs. **S.P. Jeyapriya** M.Sc.,M.Phil.,B.Ed.,Ph.D Assistant Professor
4. Dr. **K. Shankar** M.Sc., Ph.D Assistant Professor
5. Dr.**M.Iyyappan** M.Sc., Ph.D Assistant Professor
   6,7,8 Vacancies

Department of Botany

1. Dr. **A. Noorul Shifa** M.Sc., Ph.D Assistant Professor and Head
   2,3,4,5,6 Vacancies

Librarian

1. Dr. **P. Malathi** B.Sc.,MLIS.,M.Phil.,Ph.D

Department of Physical Education

1. Vacancy

List of College Office Staff

1. Vacancy-Bursar
2. Mr.**V.Kamaraj** M.Sc.,- Supervisor
3. Mrs.**R.Kalaiselvi.** M.A Assistant
4. Mr.**R.Kannaiah** B.A Assistant
5. Mrs.**K.Malarvizhi** B.Sc., Assistant
6. Mrs. **S. Sharmila** MCA Junior Assistant
7. Mrs. **V.Saranya** MCA,DCA,Typist
8. Vacancy –Mechanic
9. Mr.**A.L.Karuppaiah** Lab Assistant
10. Mr. **S. Govindaraj** Lab Assistant
11. -17 Vacancies - Lab Assistant

18. Mrs.**M.Dhanalakshmi** M.Sc., M.phil -D.N Assistant Executive Programmer

19. Vacancies - Special Level Office Assistant

20. Mrs. **K. Rajalakshmi -** Special Level Office Assistant

21-22 Vacancies - Office Assistant

23.Special Sweeper

24-26 Vacancies - Sweeper

27. Vacancy- Scavenger

28.Mr.**K.Vijayakumaran** – Exam Level Security

29 .Vacancies- Scavenger Securities

30. Vacancy- Physical Educator

Admission rules for students

1 .The admission of female students in various classes will be done every year as per the orders issued by the Government from time to time.

2 .The admission of each student is provisional and the admission of the student will be confirmed only after acceptance by the University. If not accepted by the university or institute of higher education, the student's name will be removed from the college. The amount paid by the student while joining the college will not be refunded. Due to this, the college will not be responsible for any financial loss or loss of student's opportunities.

Identity Card

Identity cards will be issued to all students admitted to this college. Students should bring their identity card to the college every day.

Transfer certificate

1. Students should apply for transfer certificate and conduct certificate in the prescribed form.

2. Absenteeism of students in all departments of public library, no dues certificate should be obtained.

3. If a student withdraws from the college in the middle of a semester, the student will not be able to get the amount paid by her.

4. A transfer certificate and conduct certificate will be issued to a student only if she pays all the fees along with the penalty fee during the academic year or within one year of withdrawal from the college. If you apply after one year, you will have to pay an acceptance fee of Rs.6/- to get both the certificates. To get a duplicate certificate, one should get a certificate from any one of the Police / District Attorney / Notary Public and pay Rs.8/- to get this certificate.

Students who leave the college at the end of one year will be issued with a one year certificate if their discipline and conduct is satisfactory to the principal and attendance is registered as per university rules.

Attendance Registration and Leave

1. A minimum of 90 working days for each semester shall be mandatory as per each semester selection.

2. Students who have attended the percentage decided by the University for each term will be admitted to the university examination.

3. Students who do not have sufficient attendance in a term to withdraw their course shall not be deemed to have completed.

4. According to the government regulations, only students who have 75% attendance, progress in studies and good conduct can get tuition fee concession.

5. With the recommendation of the Author-in-charge showing proper reasons in advance in the prescribed for Applying students cannot come to the college. Such students will not be allowed to absent themselves.

6. Parents or guardians of sick persons with proper medical certificate apply with signature.

7. After coming to the college, students are not allowed to leave the college without the permission of the Principal before the end of the classes. If you want to go out due to unavoidable reasons, you need to get the permission of the Principal in the appropriate form.

8. Students should attend college on time. For some reason, in case of lateness, enter the   classroom only after obtaining permission from the Principal, they have to go.

9. Students will not be allowed any leave on the days of mid-sem examination, end-sem examination and model examination.

Leave application

1. Name of the student   2. Class and Section

3. Required leave days   4. Reason for leave

5. Leave taken so far   6. Student signature

7. Signature of parent/guardian   8. Signature of Class-in-Charge

Laboratory exercises

1. If the students do not complete the practical laboratory exercises, they will not be allowed to appear for the practical examination conducted at the end of the year.

2. Pay adequate attention. Students also undergo regular laboratory practical training.

3. Students should use the practical training manuals decided by the Head of Departments.

Code of Ethics

Students must behave properly inside and outside of the campus to get the reputation of the college.

1. Every student should wear clean clothes.
2. They will see their teachers for the first time inside the college campus it is customary for students to salute.

3. Students should stand up when teachers enter the classroom and when they leave the class.

4. Teachers have their consent unless they cancel classes then the students have to go out.

5. Students should not walk in the corridors in front of the classroom during class time to disturb other classes.

6. If classes are not going on, students should go quietly to the library.

7. Go quietly from one classroom to another.

8. Students in any forum or group without the permission of the Principal should not be a member of any other affiliated organization. Do not engage in any activity that disrupts social harmony. Students participating in speech competitions and sports competitions, art programs etc. held outside the college must take prior written permission of the Principal. Any student who is found to be acting contrary to this rule will be suspended from the college immediately.

9. Student in the college campus and does not hold or participate in outdoor meetings without getting permission of the Principal.

10. Appropriate action will be taken against any student who makes a mistake. The decision of the College Principal is final.

11. All announcements will be announced to the students through notice board. Therefore, the notices pasted on the college notice board should be checked every day in the morning and evening. No statement shall be made in isolation. Failure to see the statements will not be accepted as a reason for not following the reference.

12. Students must park their two-wheelers and bicycles in their respective places in a row and in an orderly manner before the commencement of classes.

13. During the class hours, the student should not go to the office.

14. Physical test is conducted for first year students in first semester. Students must participate in this test.

15. Leave applications of students should not be sent directly to the Principal. It should be sent through their class in-charge.

16. Similarly, the students who wish to get train and bus fare concessions, conduct and no dues certificates should apply to the Principal through the appropriate Head of the Department.

17. Inside the college campus no one can write and not mark on the wall. Don't write on the desk and put dust on the classroom. If anyone misconduct they will be severely punished.

Note: A student who misbehaves will be punished by the Principal under the Government Education Regulations. Any of the following punishment may be imposed.

1 Order to pay penalty,

2. Suspension of students.

3. Expulsion of Students.

College examinations

1. The college exams are mid-semester, end-semester and model semester will be conducted for every semester.

2. Students who do not appear in the examination without proper reason will not be able to get proper evidence of their academic progress. And this information for parents will be informed.

College Annual Magazine

Annual magazine of the college is released once a year. Professors and students among the members selected by the principal of the college and the Principal as elected as chairman headed by The Editorial Board will run for the publication of this magazine.

College Library

1. Peace and order must be maintained inside the library.

2. The books of the public library will be provided to the students as per the following rules.

I. A student can take two books at a time.

II. A person who borrows a library book should not give the book to others. Any person who violates this rule will not be given any book for a period of one month.

III. Students are allowed to keep the books to be returned for a maximum of seven days. If the date of return of the books falls on a holiday, the next working day is allowed as the return date.

IV. A fine of 50 paisa per day for each book is to be paid if the book is not returned within the specified days. Students who do not pay the fine and return the book will not be allowed inside the library.

V. Students should check that the books are in proper condition while purchasing them from the library. The book may have pages torn, misplaced, or creased in the pages. If this is the case, it should be brought to the attention of the librarian. Otherwise the carrier is responsible for the defects.

VI. If the person who carries the book loses the book, she shall pay the corresponding fee along with fine as per the order if necessary.

VII. Teachers and non-teaching staff can borrow books from the library on all working days of the college.

<u>Regarding Marksheet, Degree Certificate</u>

Students who are leaving the college can get the mark sheet or the degree certificate from the college office by showing their identity card.

<u>Physical education</u>

1. All female students of the college are members of the Physical Education Council.

2. Only a coach approved by the principal will be allowed to coach students within the college campus.

3. Students participating in sports outside the college should take permission from the Principal. Violating students will be subject to disciplinary action.

4. The Secretary shall be responsible for the purchase and maintenance of the sports equipment, its proper delivery and return at the ground.

5. All expenses related to sports competitions will be borne.

<u>College forums</u>

1. Economic Forum	2. Historical forum	3. Tamil Literary Forum
4. Chamber of Commerce	5.English Literature Forum	6. Physics Forum
7. Chemistry Forum	8. Zoological Forum	9. Computer Engineering Forum
10. Math Forum	11. Business Management Forum	12. Botanical Forum
	13. Forum on Tourism Management	

College functions

1. Assembly Inauguration Ceremony   2. Kavin Cultural Ceremony

3. MuthamizhVizha   4. Women's Day Celebration

5. Sports festival   6. College anniversary

7. Alumni Association function   8. Convocation

9. Computer Education graduation day.

Prizes received by students

1. Merit prizes awarded by the Council.

2. Assembly Prizes in competitions conducted under various Forums

3. During Silver Jubliee, Hon. Former Ministers Mr. K. Ponnuchami, Mr. S. Ragupathi revolutionary leader Dr.J. Jayalalitha's name merit awarded.

4. College Silver Jubilee merit prizes (college faculty and patrons given)

5. Prizes for Art Forum Competitions.

6. Prizes for sports competitions.

College Fees Tuition Fee (Variable) Special Tuition Rate per Semester Annually

No.	Detail	Rupees
1.	Admission Fee / Re-admission	5
2.	Sports fee	100
3.	College day	13
4.	Social Welfare Committee	10
5.	Annual Magazine	19
6.	Audio, visual education	10
7.	Library	10
8.	Diary	10
9.	College Council	25

10.	Semester Writing Material	13
11.	Identity Card	2
12.	Model Examination	50
13.	(Mark list Rate List) Verification Fee per certificate	50
14.	Computer Writing Material (For Computer Science Students)	100
15.	Flag Day	5
16.	Medical Research Fee for 1st year students only	5
17.	Red Cross Club	60
18.	Youth Development Service (YDS)	45
19.	National Service Scheme	10
20.	Convocation (First Year Only)	25

University fee can be paid only after admission of the students

University Fee Details Graduate	For graduate students Rs.		Post	
Students of	State Board	Other Board	Students who studied under the Bharathidasan University Rs.	Other Univ Rs.
Matriculation fee	100	100	-	100
University registration fee	100	100	200	200
University Library 750	250	750	-	
Basic facility fee 40	40	40	40	

Cultural tax	50	50	-
-			
University			
Sports finance	300	300	200
200			
Youth Development Fee	45	45	100
100			
TOTAL	885	1385	540
	1390		

Candidates who are eligible for concessions as per Tamil Nadu Education Rules 92 can apply. (Also see Scholarship related notifications.)

Note: Scheduled Caste students are exempted from payment of application fee, registration fee and tuition fee.

Computer Education Training Fee

Computer Training (CLP) For all students except students enrolled in B.Sc Computer Science Ordinance no. 61 Higher Education (G1) Dated : 19.03.2003 (G.E. Their Proceedings : 28631/SHA 1/2002 Dated: 30.04.2003).

Computer Education Training Fee : Rs. 700/-

Payment of Fees

(Summary of Tamil Nadu Education Regulations) / (Excluding Examination Fee)

1. Fees are to be paid in one installment for each term.

2. Fees must be paid by the 10th working day of each term.

3. Failure to pay within the specified day will attract a penalty of one rupee for every working day.

4. If the fee is paid in full after one month from the commencement of the term, the student's name will be removed from the register. Students will lose their attendance record from the date of name removal. Students whose names have been removed from the register cannot be admitted to classes.

5. Name deleted from register for failure to pay college fees Students cannot assert their right to study in college again.

6. If the consent of the Principal is given, the student will be allowed to re-admit. Admission will be allowed with fee and deposit. fee and An admission fee of Rs.5 has to be paid along with the deposit.

Examination fee

Fees as determined by the University in due course will be charged. The last date for payment of fees will be notified. October/ Fees to be paid in August for November examination and in February for April/May examination will have to Education grants Eligible students in an educational institution without financial hardship Continuing Education Grants Educational Assistance Loans and Tuition concessions for girl students by state and central governments

are provided. And for those sums. Eligible for concessions Students can apply formally within the specified time frame.

Scholarship

Eligible student Order of Harmony Giver People of Political Martyr Army Soldiers

Scholarship	Eligible students	Order of Harmony
1. For children of political martyrs and military personnel (children of	People of Political Martyr Army Soldiers	Commissioner of College Education,

retired military personnel)		Chennai
2. National Study Assistance Loan Amount	All classes can apply based on ability.	
3.Central Government Educational Assistance	(a) Awarded to Adi Dravidian and Tribal students. Only two children born in a family will be given. (b) The annual income of parents should not exceed Rs.50,000 to get this education scholarship (Must have more than 75 percent attendance in the class studied in the previous year.	
4. State Government Scholarship	(a) Adi Dravidian tribes and converted Adi Dravidian women. If two children born in a family are receiving Central Government Educational Assistance then the 3rd child should apply for State Government Educational Assistance only. (b) Annual income of parents or guardians to be eligible for this scholarship	

	is Rs. Should not exceed 1,00,000. (c) Should have registered more than 75% attendance in the class studied in the previous year.	
5.State Government Scholarship for Backward Students	(a) The annual income of the parents or guardians of the students to be eligible for this scholarship is Rs. 50,000/- should not exceed, (b) Must have more than 75% attendance record in the class studied in the previous year. (Students who fail more than once in the degree examination are not eligible for scholarship.	
6. Physically Handicapped Scholarships from State and Central Governments	Physically challenged students	
7. Scholarship for children of school teacher	Children of primary school and high school teachers	
8. Burma,Srilankan Refugee Children's Scholarship for Educational Benefits	Refugee Children's	
9. Stipend to Farmer's Child	Children of Registered members belonging to farming families	Commissioner of College Education,

		Chennai
10. Indira Gandhi Scholarship for Only Girl Child	Must be an only girl child. PG education required.	Central government
The below-mentioned documents should be attached with the applications for educational assistance.		

1. Proof of Income   2. Copy of caste certificate   3. Copy of Substitution Certificate
   4. Copy of mark sheet   5. Attendance Registration Proof

Director's CM. N.K.No. 38771/K1/99 dated 13.7.99 to receive appropriate applications for loan assistance of Rs. receiving a drawn bank draft for 10/-

SENIOR ACCOUNTS OFFICER

 DIRECTORATE OF COLLEGIATE EDN, CHENNAI -6

Eligible candidates can apply through Principal by sending application to.

Free education program

1. All Adi Dravidian and Tribal converted Adi Dravidian and Tribal students, including those who are not eligible for Central Government Scholarship or State Government Scholarship, are provided free education till graduation without any income limit.

2. Free education scheme for first generation girl students belonging to backward classes. Tuition fees, special fees, examination fees and other compulsory fees from the year 1990-91 for students belonging to back classes up to junior degree from the year 1990-91 subject to the following conditions. Tuition is provided free of charge.

Conditions

1. None of the parents or co-borns in the family of students belonging to backward classes should have obtained a university degree so far.

2. The annual income of the parent or guardian of such student is Rs. 50,000 or less.

3. The student who wants to avail the concession should be the first student in the family who is pursuing undergraduate degree.

4. Free education upto B.A., B.Sc., B.Com., graduation without any income limit is provided to girl students belonging to the most backward and backward classes. (Decree 658 Dated: 25.7.1989)

Tutor Ward Meeting

1. Students are divided into groups and a teacher is in charge of each group. The Principal shall meet his team within the college premises at least once in a fortnight.

2. Duties of In-charges: The in-charge shall keep a close eye on the health, attendance, course progress and other activities of his team and act as a guide and friend to the team in all respects.

3. Leave applications from students should be scrutinized and recommended by the Principal.

4. Home addresses of the Editor-in-Chief and his team. A record of other necessary details should be maintained. Every student should fill up a formal direct contact form when the Principal meets the team for the first time. These should be kept by the In-charge

5. To receive the pass reports of the mid-term examination and sample examination of each term from the in-charge and return them to the in-charge in due time with the signature of the parent or guardian without any damage.

Exam results

Exam results for I, III, V seasons every year in December

In the third week of the month, the exam results for II, IV, VI semesters are June

It will also be published on the third week of the month.

Convocation

The graduation ceremony is held in the first week of March every year.

Total working days of first, third and fifth term

(Odd Semester)

August   2020   -

September   2020   -

October   2020   -

November   2020   -

December   2020   -

Second, Fourth, Sixth Semester

Total Working Days

(Even Semester)

 January   2021   -

February 2021   -

March 2021   -

April 2021   -

Date	Day	August 2020	Working Days
1	Sat	Bakrid	-
2	Sun		-
3	Mon		1
4	Tue		2
5	Wed		3
6	Thur		4
7	Fri		5
8	Sat		6
9	Sun		-
10	Mon		7
11	Tue	Gokulashtami	
12	Wed		8
13	Thur		9
14	Fri		10
15	Sat	Independene day	-
16	Sun		-
17	Mon		11
18	Tue		12
19	Wed	World Photography day	13
20	Thur		14
21	Fri		15
22	Sat	Vinayakar Chadurthi	-
23	Sun		-
24	Mon		16
25	Tue		17
26	Wed		18

27	Thur		19
28	Fri		20
29	Sat		21
30	Sun	Moharam	-
31	Mon	Onam	22
		Working Days	**22**
		Total Working Days	**22**

Date	Day	September 2020	Working Days
1	Tue		1
2	Wed		2
3	Thur		3
4	Fri		4
5	Sat	Teahers day	5
6	Sun		-
7	Mon		6
8	Tue	International Literacy day	7
9	Wed		8
10	Thur		9
11	Fri		10
12	Sat		11
13	Sun		-
14	Mon		12
15	Tue	Tutor Ward Meeting	13
16	Wed		14
17	Thur		15
18	Fri		16
19	Sat		17
20	Sun		-
21	Mon		18
22	Tue		19
23	Wed		20
24	Thur		21
25	Fri		22
26	Sat		23
27	Sun	World Tourism day	-
28	Mon		24
29	Tue		25
30	Wed		26
		Working Days	**26**
		Total Working Days	**48**

Date	Day	October 2020	Working Days
1	Thur		1
2	Fri	Gandhi jayanthi	2
3	Sat		3
4	Sun		-
5	Mon	Mid Semster Exam	4
6	Tue	Mid Semster Exam	5
7	Wed	Mid Semster Exam	6
8	Thur		7
9	Fri		8
10	Sat		9
11	Sun		-
12	Mon		10
13	Tue		11
14	Wed		12
15	Thur	Tutor Ward Meeting	13
16	Fri		14
17	Sat		15
18	Sun	Saraswathi Pooja	-
19	Mon	Vijayadasami	-
20	Tue		16
21	Wed		17
22	Thur		18
23	Fri		19
24	Sat		-
25	Sun		-
26	Mon		20
27	Tue		21
28	Wed		22
29	Thur		23
30	Fri	Miladi Nabi	-
31	Sat		24
		Working Days	**24**
		Total Working Days	**72**

Date	Day	November 2020	Working Days
1	Sun		-
2	Mon	End Semester Exam	1
3	Tue	End Semester Exam	2
4	Wed	End Semester Exam	3
5	Thur		4
6	Fri		5
7	Sat		6
8	Sun		-
9	Mon		7
10	Tue		8
11	Wed		9
12	Thur		-
13	Fri		-
14	Sat	Deepavali	-
15	Sun		-
16	Mon	Model Exam	10
17	Tue	Model Exam	11
18	Wed	Model Exam	12
19	Thur	Model Exam	13
20	Fri	Model Exam	14
21	Sat	Model Exam	15
22	Sun		-
23	Mon	Tutor Ward Meeting	16
24	Tue		17
25	Wed		-
26	Thur	Last Working Day	18
27	Fri		-
28	Sat		-
29	Sun		-
30	Mon		-
		Working Days	**18**
		Total Working Days	**90**

Date	Day	December 2020	Working Days
1	Tue		-
2	Wed		1
3	Thur		2
4	Fri		3
5	Sat		4
6	Sun		-
7	Mon		5
8	Tue		6
9	Wed		7
10	Thur		8
11	Fri		9
12	Sat		10
13	Sun		-
14	Mon		11
15	Tue		12
16	Wed		13
17	Thur		14
18	Fri		15
19	Sat		16
20	Sun		-
21	Mon		17
22	Tue		18
23	Wed		19
24	Thur		20
25	Fri	Christmas	-
26	Sat		-
27	Sun		-
28	Mon		21
29	Tue		22
30	Wed		23
31	Thur		24
		Working Days	**24**
		Total Working Days	**24**

Date	Day	January 2021	Working Days
1	Fri		-
2	Sat		-
3	Sun		-
4	Mon		1
5	Tue		2
6	Wed		3
7	Thur		4
8	Fri		5
9	Sat		-
10	Sun		-
11	Mon		6
12	Tue	National Youth day	7
13	Wed		-
14	Thur	Pongal	-
15	Fri		-
16	Sat		-
17	Sun		-
18	Mon		8
19	Tue		9
20	Wed		10
21	Thur		11
22	Fri		12
23	Sat		-
24	Sun		-
25	Mon	National Voters day	13
26	Tue	Republic day	14
27	Wed		15
28	Thur		16
29	Fri		17
30	Sat	Martyrs day	-
31	Sun		-
		Working Days	**17**
		Total Working Days	**41**

Date	Day	February 2021	Working Days
1	Mon		1
2	Tue		2
3	Wed		3
4	Thur	Mid Semester Exam	4
5	Fri	Mid Semester Exam	5
6	Sat	Mid Semester Exam	6
7	Sun		-
8	Mon	Tutor Ward meeting	7
9	Tue		8
10	Wed	National Deworming day	9
11	Thur		10
12	Fri		11
13	Sat		12
14	Sun		-
15	Mon		13
16	Tue		14
17	Wed		15
18	Thur		16
19	Fri		17
20	Sat		18
21	Sun		-
22	Mon		19
23	Tue		20
24	Wed		21
25	Thur		22
26	Fri		23
27	Sat		24
28	Sun	National Science day	-
		Working Days	**24**
		Total Working Days	**65**

Date	Day	March 2021	Working Days
1	Mon		1
2	Tue		2
3	Wed	End Semester Exam	3
4	Thur	End Semester Exam	4
5	Fri	End Semester Exam	5
6	Sat	Tutor Ward Meeting	6
7	Sun		-
8	Mon	International Womens Day	-
9	Tue		7
10	Wed		8
11	Thur		9
12	Fri		10
13	Sat		11
14	Sun		-
15	Mon		12
16	Tue		13
17	Wed		14
18	Thur		15
19	Fri		16
20	Sat		-
21	Sun		-
22	Mon	Model Exam	17
23	Tue	Model Exam	18
24	Wed	Model Exam	19
25	Thur	Model Exam	20
26	Fri	Model Exam	21
27	Sat	Model Exam	22
28	Sun		-
29	Mon	Tutor Ward Meeting	23
30	Tue		24
31	Wed		25
		Working Days	**25**
		Total Working Days	**90**

Date	Day	April 2021	Working Days
1	Thur	Last Woring Day	1
2	Fri		-
3	Sat		-
4	Sun		-
5	Mon		-
6	Tue		-
7	Wed		-
8	Thur		-
9	Fri		-
10	Sat		-
11	Sun		-
12	Mon		-
13	Tue		-
14	Wed		-
15	Thur		-
16	Fri		-
17	Sat		-
18	Sun		-
19	Mon		-
20	Tue		-
21	Wed		-
22	Thur		-
23	Fri		-
24	Sat		-
25	Sun		-
26	Mon		-
27	Tue		-
28	Wed		-
29	Thur		-
30	Fri		-
		Working Days	**1**
		Total Working Days	**91**