

**KALAINAR KARUNANIDHI GOVERNMENT ARTS COLLEGE FOR WOMEN  
(AUTONOMOUS)**

**PUDUKKOTTAI – 622 001**

**(Affiliated to Bharathidasan University & Nationally Reaccredited with B<sup>++</sup> Grade)**

**CONTROLLER OF EXAMIANCTIONS**



**REPORT FOR THE YEAR 2021-2022**

## INTRODUCTION

The Office of the Controller of Examinations is functioning in our college from the academic year 2004-05 onwards. For the academic year 2021-2022, Dr.(Tmt) B.Buvaneswari., was the Principal and Chief Controller of Examinations. Dr.A.Janaki, Assistant Professor of Physics, was the Assistant Controller of Examinations. The primary responsibility is to plan and conduct all the examinations in a fair, transparent and systematic manner as per the academic calendar prepared at the beginning of every academic year.

The examination procedures are in accordance with the guidelines of the Examination Manual which is in accordance with the Bharathidasan University and is in conformity with the UGC guidelines from time to time. The examination processes includes setting of question papers, registration for examinations, evaluation processes, preparation and publication of examination results and printing of consolidated mark sheets.

The Controller of Examinations addresses the examination-related grievances of students. The office of Controller of Examinations is committed to ensure efficient and effective functioning of its office for the benefit of the stake holders.

## QUESTION PAPER PATTERN

### UG, PG & M.Phil

Section	No. of Questions	Marks	Total
A	10	2	20
B (Either Or Pattern)	5	5	25
C (Open Choice - 3 out of 5)	3	10	30
<b>TOTAL</b>			<b>75</b>

### Theory Examinations - Evaluation

**UG :** External valuation for all the papers.

**PG & M.Phil:** Single External valuation for all the papers, except Guide paper for M.Phil.

**Practical Examinations :** **UG & PG** One Internal Examiner and one External Examiner.

**Result Passing Board :** Moderation Norms are framed in the result passing board on genuine reasoning.

**Question Paper Setting:**

**1. Theory :** Panel of examiners will be collected from various colleges and Universities for all disciplines. Weightage will be given to the experienced faculty members for Question paper setting.

**2. Practical :** For UG & PG, Practical Question papers will be set by the internal Examiner.

### SCRUTINY OF QUESTION PAPERS

The Question Papers of the End Semester Examinations are scrutinized by external examiners appointed by the COE from a panel approved by the Board of Studies and Academic Council.

### UG EVALUATION PATTERN

Details	Theory		Practical		Aggregate
	Maximum	Minimum	Maximum	Minimum	
Continuous Internal Assessment	25	10	40	16	40
Semester Examination	75	30	60	24	

### CONTINUOUS INTERNAL ASSESSMENT – THEORY PAPER(UG)

Pattern	Mark	CIA Mark
Mid Semester Examination	40	Reduced to 5
End Semester Examination	40	Reduced to 5
Model Examination	75	Reduced to 10
Assignment	5	5
<b>TOTAL</b>		<b>25</b>

### CONTINUOUS INTERNAL ASSESSMENT - COMMON PAPERS FOR UG

Pattern	Mark	CIA Mark
Model Examination	75	Reduced to 25
<b>TOTAL</b>		<b>25</b>

### PRACTICAL FOR UG

CIA		Semester Examination	
Model Examination	10	External Examination	60
Performance in the class	20		
Record	5		
Viva	5		
<b>Total</b>	<b>40</b>	<b>Total</b>	<b>60</b>

### Project \*

Evaluation Type	Mark
Project Evaluation	80
Viva-Voce	20
<b>Total</b>	<b>100</b>

(\*FOR TOURISM AND TRAVEL MANAGEMENT ONLY)

### PG EVALUATION PATTERN

Pattern	Theory		Practical		Aggregate
	Maximum	Minimum	Maximum	Minimum	
Continuous Internal Assessment	25	13	40	20	50
Semester Examination	75	38	60	30	

### CONTINUOUS INTERNAL ASSESSMENT THEORY

Pattern	Mark	CIA Mark
Mid Semester Examination	40	Reduced to 5
End Semester Examination	40	Reduced to 5
Model Examination	75	Reduced to 5
Assignment	5	5
Seminar	5	5
<b>TOTAL</b>		<b>25</b>

### PRACTICAL

CIA		SEMESTER EXAMINATION	
MODEL EXAMINATION	10	VIVA	10
PERFORMANCE IN THE CLASS	20	EXTERNAL EXAMINATION	50
RECORD	5		
VIVA	5		
<b>TOTAL</b>	<b>40</b>	<b>TOTAL</b>	<b>60</b>

### PROJECT

Pattern	Mark
Project Evaluation	80

Viva-Voce	20
<b>TOTAL</b>	<b>100</b>

### M.Phil EVALUATION PATTERN

Pattern	Maximum Marks	Passing Minimum	Aggregate
Continuous Assessment Internal	25	13	50
Semester Examination	75	38	

### CONTINUOUS INTERNAL ASSESSMENT THEORY

PATTERN	MARKS
Best 2 tests out of 3	<b>10</b>
Attendance	<b>05</b>
Assignment	<b>05</b>
Seminar	<b>05</b>
<b>TOTAL</b>	<b>25</b>

### DISSERTATION

Evaluation Type	Marks
Thesis	150
Viva - voce	50
<b>TOTAL</b>	<b>200</b>

The CIA marks are published in the departments and the signature of the students is Obtained. Sufficient time is given to the students to represent their grievances. The grievances are redressed by the HODs before the submission of marks to the Controller of Examinations.

## BLUE PRINT OF CBCS

### UG COURSES

Study components	Number of Courses	Credits per Course	Total Credits
<b>Part – I</b>			
Tamil	2+2=4	3	12
<b>Part – II</b>			
English	2+2=4	3	12
<b>Part – III</b>			
Core Subjects	13-15	4-6	65
Allied Subjects	6	3	18
lective / Project	3	5	15
<b>Part IV</b>			
1. Non Major Elective I & II – for those who studied Tamil under Part I			
(a) Basic Tamil I & II for other language students			
(b) Special Tamil I & II for those who studied Tamil upto 10 <sup>th</sup> or +2 but opt for other languages in degree programme	1+1=2	2	4
2. Skill based subjects (Elective)			
3. Environmental Studies	3	2	6
4. Value Education	1	2	2
5. Soft Skill	1	2	2
<b>Part V</b>			
Gender Studies	1	1	1
Extension activities	1	1	1
		<b>Total</b>	<b>140</b>

## BLUE PRINT OF CBCS

### PG COURSES

	No. of Courses	Credit for Courses	Total Credits
Core Course	14	4-5	66
Project	1	4	4
Elective	5	4	20
<b>TOTAL</b>	<b>20</b>		<b>90</b>

## M.Phil COURSES

	No. of Courses	Credits per Courses	Total Credits
Core Course	3	4	12
Guide Paper	1	4	4
Project	1	8	8
<b>TOTAL</b>	<b>05</b>		<b>24</b>

## PROJECT EVALUATION METHOD

S.No.	Details	UG	PG
1	Project Report		
	a) Plan of the project	20	20
	b) Executing of the plan / collection of data / organisation of materials / Fabrication instruments – Experimental study / hypothesis testing etc, and presentation of the report	45	45
	c) Individual initiative	15	15
<b>TOTAL</b>		<b>80</b>	<b>80</b>
2	Viva -Voce	20	20
<b>TOTAL</b>		<b>100</b>	<b>100</b>

### Absentees for Internal Tests:

Students who absent themselves for more than one CIA tests can apply for retests through staff incharge and Head of the Department. However, if a student is not able to write the Internal Tests because of her participation in an important event related to Games/Sports, etc. representing the College/University, the student has to get the prior permission of the Principal through proper channel.

### Conduct of semester examination

- In addition to continuous evaluation component, the end semester examination, which will be a written-type examination of atleast 3 hours duration(**extra time of one hour for disabled students** as per University letter Ref: Letter No: 7059/KI/2009-2, Dated :06.08.2009), would also form an integral component of the evaluation.

All those students who have been enlisted with required number of days of attendance are eligible to appear for the Semester Examinations irrespective of whether they have passed in the CIA or not. Students have to provide information in respect of the arrear papers they are applying for in the class

wise form, provided for the purpose. Based on this, the examination fee details are verified. Hall tickets will be issued only for those who have paid the fees

- Payment of Examination fees is made in Person.
- Examination timetable is generated by the COE Staff and it is distributed to all the departments.
- The students must bring the Hall Ticket and their College ID card for every session of the Semester Examinations for verification. If the students fail to bring the hall ticket, a penalty of Rs 100/ will be levied along with a request letter for getting duplicate hall ticket.
  - Seating allotment for students is made by the concerned staff members who are conducting the Semester Examinations for the particular year. It would be pasted in the notice board for students reference.
- Students can bring into the Examination Hall only ordinary Scientific / Engineering calculators. They can use mathematical, statistical or any other Table, (if required) provided by the College during the Semester Examinations. Students are not allowed to bring programmable calculators / mobile phones or any other electronic communication devices or unwanted materials into the examination hall. Bringing in such things would be considered as malpractice.

### **Evaluation Process- Semester Examinations**

All the Papers are valued by external examiners of the respective subjects. A chief examiner is appointed for every 6 examiners. Central Valuation is undertaken by a senior staff member as the Camp officer.

Mark entry has been done by entering the register number along with the marks for each subject individually. Verification is done jointly by the examiner and Chief examiner.



## EXAMINATION COMMITTEE

Designation	2021-2022
Principal	Dr.B.Buveneswari
Controller of Examinations	Dr.B.Buveneswari Chief Controller
Deputy Controller of Examinations	Dr.A.Janaki Assistant professor of Physics
Member	1. Dr.K.Renukadevi Asso.prof of Physics 2. Mrs.N.S.Sumathi Asso.prof of Economics 3.Dr.Kalaganesan Asso.prof of Commerce

## RESULTS-PASSING BOARD

Designation	2021-2022
Principal	Dr.B.Buveneswari
Controller of Examinations	Dr.B.Buveneswari Chief Controller
Deputy Controller of Examinations	Dr.A.Janaki Assistant professor of Physics
All Heads of Departments	13 HODs

## EXAMINATIONS FEES

### November – 2021

- Last date for the payment of fees without penalty : 12.11.2021
- Last date for the payment of fees with penalty : 15.11.2021
- Last date for the submission of application forms to COE office : 15.11.2021

### April -2022

- Last date for the payment of fees without penalty : 06.05.2022
- Last date for the payment of fees with penalty : 09 .05.2022
- Last date for the submission of application forms to COE office : 09 .05.2022

## SEMESTER EXAMINATIONS

Particulars	Odd Semester November 2021 Through Online Mode		Even Semester April 2022	
	From	To	From	To
Semester Examinations Theory for UG &PG (Regular & Arrear)	01.02.2022	10.02.2022	13.06.2022	01.07.2022

## RESULTS

Particulars	Odd semester November 2021	Even Semester April 2022
Publication of semester results for UG & PG	23.03.2022	19.07.2022

## RESULT

<b>YEAR / BATCH</b>	<b>COURSE</b>	<b>STUDENTS APPEARED</b>	<b>STUDENTS PASSED</b>	<b>PERCENTAGE OF PASS</b>
2019-2022	Tamil	66	65	98.48
	English	54	54	100
	History	163	163	100
	Economics	106	106	100
	B.Com	125	124	99.20
	B.B.A	51	51	100
	TTM	48	48	100
	Mathematics	97	90	92.78
	Physics	61	60	98.36
	Chemistry	60	45	75
	Zoology	42	42	100
	Botany	32	32	100
Computer Science	69	69	100	

<b>YEAR / BATCH</b>	<b>COURSE</b>	<b>STUDENTS APPEARED</b>	<b>STUDENTS PASSED</b>	<b>PERCENTAGE OF PASS</b>
PG 2020-2022	Tamil	29	29	100
	English	28	28	100
	History	26	26	100
	Economics	18	18	100
	M.Com	33	33	100
	Mathematics	33	33	100
	Physics	23	21	91.30
	Chemistry	24	24	100
	Zoology	15	15	100
	Computer Science	27	27	100

## GRADUATION DETAIL



### GRADING OF THE COURSES

Marks Range	Grade Point	Corresponding Grade	Classification of Final Result
90 and above	10	O	Outstanding
80 and above but below 90	9	A+	Excellent
70 and above but below 80	8	A	Very Good
60 and above but below 70	7	B+	Good
50 and above but below 60	6	B	Above Average
40 and above but below 50	5	C	Average
below 40	0	R.A.	Re-Appearence

$$GPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i} \quad WAM \text{ (Weighted Average Marks)} = \frac{\sum_{i=1}^n C_i M_i}{\sum_{i=1}^n C_i}$$

Where 'C<sub>i</sub>' is the Credit earned for the Course i; 'G<sub>i</sub>' is the Grade Point obtained by the student for the Course i 'M<sub>i</sub>' is the Marks obtained for the course i and 'n' is the number of Courses passed in that semester. The Performance of the Candidate in the Current Semester courses and the performance from the first semester to the current semester are indicated as CURRENT SEMESTER and CUMULATIVE PERFORMANCE respectively.

### FINAL RESULT

CGPA	Corresponding Grade	Classification of Final Result
9.00 and above	O	Outstanding *
8.00 to 8.99	A+	Excellent *
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
4.00 to 4.99	C	Average
below 4.00	R.A.	Re-Appearence

NOTE :-

- |  |                |
|--|----------------|
| WAM – WEIGHTED AVERAGE MARKS                         | AA – ABSENT    |
| SEM – SEMESTER                                       | P – PASS       |
| C.I.A – CONTINUOUS INTERNAL ASSESSMENT               | T – THEORY     |
| S.E – SEMESTER EXAMINATION                           | PR – PRACTICAL |
| GPA – GRADE POINT AVERAGE                            |                |
| MONTH – A - APRIL, N - NOVEMBER, J - JUNE, JU - JULY |                |
| MRK. SEC – MARKS SECURED                             |                |
| CGPA – CUMULATIVE GRADE POINT AVERAGE                |                |
| LG – LETTER GRADE                                    |                |

\* The Candidates who have passed in the first appearance and within the prescribed duration of the UG Programme are eligible.  
CGPA = GPA of all the Courses starting from the first semester to the current semester.

DECLARATION :

A Candidate is declared to have completed the Under Graduate Programme successfully only when the cumulative credits earned is a minimum of 140.

## STATEMENT OF MARKS



### GRADING OF THE COURSES

Marks Range	Grade Point	Corresponding Grade	Classification of Final Result
90 and above	10	O	Outstanding
80 and above but below 90	9	A+	Excellent
70 and above but below 80	8	A	Very Good
60 and above but below 70	7	B+	Good
50 and above but below 60	6	B	Above Average
below 50	N.A	R.A.	Re-Appearence

$$GPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i} \quad WAM \text{ (Weighted Average Marks)} = \frac{\sum_{i=1}^n C_i M_i}{\sum_{i=1}^n C_i}$$

Where 'C<sub>i</sub>' is the Credit earned for the Course i; 'G<sub>i</sub>' is the Grade Point obtained by the student for the Course i 'M<sub>i</sub>' is the Marks obtained for the course i and 'n' is the number of Courses passed in that semester. The Performance of the Candidate in the Current Semester courses and the performance from the first semester to the current semester are indicated as CURRENT SEMESTER and CUMULATIVE PERFORMANCE respectively.

### FINAL RESULT

CGPA	Corresponding Grade	Classification of Final Result
9.00 and above	O	Outstanding*
8.00 to 8.99	A+	Excellent*
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
below 5.00	R.A.	Re-Appearence

\* The Candidates who have passed in the first appearance and within the prescribed duration of the PG Programme are eligible.

NOTE :-

- |  |                |
|--|----------------|
| WAM – WEIGHTED AVERAGE MARKS                         | AA – ABSENT    |
| SEM – SEMESTER                                       | P – PASS       |
| C.I.A – CONTINUOUS INTERNAL ASSESSMENT               | T – THEORY     |
| S.E – SEMESTER EXAMINATION                           | PR – PRACTICAL |
| GPA – GRADE POINT AVERAGE                            |                |
| LG – LETTER GRADE                                    |                |
| MONTH – A - APRIL, N - NOVEMBER, J - JUNE, JU - JULY |                |
| CGPA – CUMULATIVE GRADE POINT AVERAGE                |                |
| MRK. SEC – MARKS SECURED                             |                |

Semester Mark statements and Cumulative Mark statements are issued with the following security features: Invisible logo, Gold foil logo, Word twist, Micro line and Copy text.

S.No	Department	2022
1	Tamil	13.06.2022
2	English	15.10.2022
3	Economics	30.05.2022
4	History	08.07.2022
5	TTM	30.05.2022
6	Commerce	13.06.2022
7	BBA	09.06.2022
8	Maths	13.06.2022
9	Physics	26.05.2022
10	Chemistry	06.06.2022
11	Comp. Science	23.05.2022
12	Botany	31.05.2022
13	Zoology	27.05.2022

### **GOVERNING BODY-09.09.2021**

The governing body was constituted with the following members:

1. Prof. Y.V. Rami Reddy - UGC Nominee  
DRS Department of Chemistry,  
Sri Venkateshwera University,  
Tirupati-517502 Andhra Pradesh.
2. Dr. A. Megala - State Government  
Joint Director of Collegiate Education,  
Tiruchirappalli Region,  
Tiruchirappalli. Nominee
3. Dr. A. Lakshmi Prabha - University Nominee  
Professor,  
Department of Botany,  
Bharathidasan University,  
Tiruchirappalli.
4. Dr. B. Buvaneswari M.Com., MBA., M.Phil., Ph.D., - Chair Person /Principal  
Principal,  
Government Arts College for Women (Autonomous),  
Pudukkottai. Ex-Officio/ COE
5. Prof. Palaniyappan - Educationist  
Retired Principal,  
Nandanam Govt. Arts College (Auto)  
Chennai.

6. Dr.R.Karthick Deivanayagam - Professionalist  
District Psychiatrist,  
District Mental Health Programme,  
Dr.Muthulakshmi reddy Memorial Govt Hospital,  
Pudukkottai.
7. M.Raja Maheswari - Industrialist  
Jeyam Industries  
Thanjavur.
8. Dr.A.Janaki - Assistant Controller of  
Examinations  
Assistant Professor of Physics,  
Government Arts College for Women (Autonomous),  
Pudukkottai.
9. Dr.K.Renuka Devi - Senior Faculty  
Associate Professor and Head,  
Department of Physics,  
Government Arts College for Women (Autonomous),  
Pudukkottai.
- 10.Mrs.S.Gnanajothi - Senior Faculty  
Associate Professor and Head,  
Department of Computer Science,  
Government Arts College for Women (Autonomous),  
Pudukkottai.

### **Finance Committee Meeting 27.07.2021**

State Govt.Nominee –	Dr. A.Megala
Chairman –	Dr.B.Buvaneswari
COE –	Dr.B.Buvaneswari
ACOE –	Dr.A.Janaki
Senior Staff Member –	Dr.K.RenukaDevi
UGC Auto Grant Co-ordinator –	N.S.Sumathi
Bursar –	Mrs.S.Bhuvaneshwari

### **NEW INITIATIVES**

- CCTV Camera installed on 11.03.202 in New Controller's Office



*Doony*  
**CONTROLLER OF EXAMINATIONS**  
KALAINAR KARUNANIDHI GOVT.  
ARTS COLLEGE FOR WOMEN (A)  
PUDUKKOTTAI - 622 001.