



Kalaaignar Karunanidhi Government Arts College for Women (Autonomous)

(Nationally Re-accredited with B⁺⁺ Grade by NAAC 3rd Cycle)

(Affiliated to Bharathidasan University, Tiruchirappalli)

Pudukkottai - 622001, Tamilnadu, India.

Phone:04322 222202 Website:www.gacwpdkt.ac.in E-Mail:gacwpdkt@yahoo.co.in

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.4. FINANCIAL MANAGEMENT AND RESOURCE MOBILISATION

6.4.3 External & Internal Audits

Components are in practice to ensure that funds/resources are used for the purposes for which they are Sanctioned. External audits fully represent the accuracy and full disclosure of financial audits and help financial institutions correlate it with improved performance/optimal productivity relative to allocations. Being an institution supported by the state government, all financial transactions of the college are subject to three-stage structured audit.

1. External Audit by Directorate of Collegiate Education (DCE), Government of Tamil Nadu
2. External Audit by Accountant General (AG), Tamil Nadu
3. Audit by Chartered Accountants External Financial Audit

1. External Audit by DCE, Government of Tamil Nadu:

DCE, Chennai team conducts this audit every year. The team will visit the College and review the registers and accounts managed by all departments. Objections arising from reported financial audits are thoroughly analyzed and a report containing a satisfactory explanation is submitted to the DCE, Chennai.

2. External audit by Accountant General (AG) Tamil Nadu:

The Accountant General (AG) of the Government of Tamil Nadu audits the utilization of funds from central and state government agencies such as UGC (Autonomy Grant) and RUSA to ensure that the accounts comply with the auditing standards issued by the Association of Comptroller and Auditor General, India.

3. Audit by the Chartered Accountants (Local Body):

To ensure transparency and accountability, the Fund is continuously audited by an auditor every year. In addition, the resources collected by the registered bodies like Old Student Association and Parent Teachers Association are also monitored by professional auditors.



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Internal Audit :

At the end of each financial year, an internal audit of physical verification and other activities of all departments is carried out. Each year, a team of staff members from other departments appointed alternately by the Principal undertakes the task of internal auditing of all departments.

Physical inspections of laboratory equipment, computers, library books, and other related items are conducted to ensure compliance with inventory records. Entries regarding purchases from various funds allocated to departments during the financial year are checked against the entries in the registers maintained in all the departments. Discrepancies (if any) will be noted in the report. The inspection team recommends condemning of items based on the working condition of the items/instruments. Any other comments regarding the management of the register should be included in the report. Finally the stock registers are signed by the stock verifications officers deputed by the Principal and the final stock verification report to be submitted to the office duly signed by the Head of the Institution.



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External Audit-Directorate of Collegiate Education

01.4.15 to 30.11.18 - Audit period (93)

கல்லூரிக்.கல்வி இயக்கக தணிக்கை		
அரசு மகளிர் கலைக் கல்லூரி (தன்னாட்சி), புதுக்கோட்டை		
தணிக்கை அறிக்கை (01.04.2015 முதல் 30.11.2018 முடிய)		
தணிக்கை மேற்கொண்ட அலுவலரின் பெயர்/பதவி	1.	திரு.பா.சிவராஜன், கண்காணிப்பாளர்
தணிக்கை மேற்கொண்ட தற்கால ஆதாரம்.		கல்லூரிக் கல்வி இயக்குநர் அவர்களின் செயல்முறைகள் ந.க.எண்.166/ஐ1/2018 நாள்.04.12.2018
தணிக்கை மேற்கொண்ட நாட்கள்		06.12.2018 மற்றும் 07.12.2018
		பெயர் பணியாற்றிய காலம்
தணிக்கை காலத்தில் பணியாற்றிய முதல்கள்	1.	முனைவர்.ஜெ.கோவிந்ததாஸ் 08.07.2014 to 31.05.2015
	2.	திருமதி.கரசனி (பொ) 01.06.2015 to 02.02.2015
	3.	முனைவர்.அ.கம்பையா பாண்டி 03.08.2015 to 22.07.2016
	4.	திருமதி.சூ.தேன்மொழி (பொ) 30.07.2016 to 27.10.2016
	5.	முனைவர்.சி.உமாமகேஸ்வரி 28.10.2016 to 31.05.2017
	6.	முனைவர்.க.மகுதம்மாள் (பொ) 01.06.2017 to 30.07.2017
	7.	முனைவர்.க.உமாரசனி 31.07.2017 to 31.05.2018
	8.	திருமதி.சூ.ரேணுகாதேவி(பொ) 01.06.2018 to 30.06.2018
	9.	முனைவர்.பா.புவனேஸ்வரி 30.06.2018 முதல் இன்று வரை
தணிக்கை காலத்தில் பணியாற்றிய தேர்வுக்கட்டுப்பாட்டு அலுவலர்கள்.	1.	முனைவர்.க.மகுதம்மாள் 16.11.2012 to 15.11.2015
	2.	செல்வி.ரெய்தன் 23.12.2015 முதல் இன்று வரை
தணிக்கை காலத்தில் பணியாற்றிய நிதியாளர்கள்	1.	திரு.இரா.செல்லப்பன் 04.11.2009 முதல் இன்று வரை
தணிக்கை காலத்தில் பணியாற்றிய கண்காணிப்பாளர்கள்	1.	திருமதி.எஸ்.புவனேஸ்வரி 01.04.2012 முதல் 18.02.2016 வரை
	2.	திரு.தே.சண்முகநாதன் 01.03.2016 முதல் 22.07.2016 வரை
	3.	திரு.வீ.காமராஜ் 22.07.2016 முதல் இன்று வரை

இத்தணிக்கை அறிக்கை (பத்தி-1-10) 07.12.2018 அன்று புதுக்கோட்டை, அரசு மகளிர் கலைக் கல்லூரி முதல்வர் அவர்களிடம் நேரில் வழங்கப்பட்டது.

முதல்வர்,
அரசு மகளிர் கலைக்கல்லூரி (அ)
புதுக்கோட்டை - 622 001.



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Internal Audit

Attention for the physical verification checking dates began 2022-2023				
No.	Name of the Staff in Charge	Department	Checking officers	Signature
1	Head of Hostel	Hostel	Dr. M. Karunanidhi (Phy)	[Signature]
2	Head of Library	Library	Dr. S. Venkatesh (CS)	[Signature]
3	Head of Sports	Sports	Dr. S. Venkatesh (CS)	[Signature]
4	Head of Transport	Transport	Dr. S. Venkatesh (CS)	[Signature]
5	Head of Canteen	Canteen	Dr. S. Venkatesh (CS)	[Signature]
6	Head of Hostel	Hostel	Dr. S. Venkatesh (CS)	[Signature]
7	Head of Hostel	Hostel	Dr. S. Venkatesh (CS)	[Signature]
8	Head of Hostel	Hostel	Dr. S. Venkatesh (CS)	[Signature]
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100	Head of Hostel	Hostel	Dr. S. Venkatesh (CS)	[Signature]

Principal
 Date: 26/11/22
 Signature: [Signature]
 Head of Hostel: [Signature]



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Internal Audit-Stock Verification Reports of Various Departments

FORM OF CHECKING REPORT FOR 2022-23	FORM OF CHECKING REPORT FOR 2022-23	FORM OF CHECKING REPORT FOR 2022-23	FORM OF CHECKING REPORT FOR 2022-23
<p>1. Name of Item/Department Checked</p> <p>2. Name and Designation of Checking Staff</p> <p>3. Period to Which the Checking relates</p> <p>4. Whether all the invoices on which payment has been made during the year have been verified</p> <p>5. Whether all the items entered in the Accession Register</p> <p>6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register</p> <p>7. Whether all the items of the receipts and issues have been properly accounted for (Verify additions and Subtraction arithmetically)</p> <p>8. Items Condensed and Written off during the Year 2022-2023</p> <p>9. Authority under Which the Items Mentioned in Col 8 have been Condensed</p> <p>10. Whether the Stores in Stock have been Properly Cared for</p> <p>11. Items if any, to be condemned and Written off (List should be enclosed)</p> <p>12. Items that can be repaired and made Serviceable (In the case of Library Books that can be Bound and made use of) (List should be enclosed)</p> <p>13. Result of final Checking (Asset Value: Total Book Value of Department as on _____)</p> <p>Signature of the Person in Charge of the Department</p>	<p>1. Name of Item/Department Checked</p> <p>2. Name and Designation of Checking Staff</p> <p>3. Period to Which the Checking relates</p> <p>4. Whether all the invoices on which payment has been made during the year have been verified</p> <p>5. Whether all the items entered in the Accession Register</p> <p>6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register</p> <p>7. Whether all the items of the receipts and issues have been properly accounted for (Verify additions and Subtraction arithmetically)</p> <p>8. Items Condensed and Written off during the Year 2022-2023</p> <p>9. Authority under Which the Items Mentioned in Col 8 have been Condensed</p> <p>10. Whether the Stores in Stock have been Properly Cared for</p> <p>11. Items if any, to be condemned and Written off (List should be enclosed)</p> <p>12. Items that can be repaired and made Serviceable (In the case of Library Books that can be Bound and made use of) (List should be enclosed)</p> <p>13. Result of final Checking (Asset Value: Total Book Value of Department as on _____)</p> <p>Signature of the Person in Charge of the Department</p>	<p>1. Name of Item/Department Checked</p> <p>2. Name and Designation of Checking Staff</p> <p>3. Period to Which the Checking relates</p> <p>4. Whether all the invoices on which payment has been made during the year have been verified</p> <p>5. Whether all the items entered in the Accession Register</p> <p>6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register</p> <p>7. Whether all the items of the receipts and issues have been properly accounted for (Verify additions and Subtraction arithmetically)</p> <p>8. Items Condensed and Written off during the Year 2022-2023</p> <p>9. Authority under Which the Items Mentioned in Col 8 have been Condensed</p> <p>10. Whether the Stores in Stock have been Properly Cared for</p> <p>11. Items if any, to be condemned and Written off (List should be enclosed)</p> <p>12. Items that can be repaired and made Serviceable (In the case of Library Books that can be Bound and made use of) (List should be enclosed)</p> <p>13. Result of final Checking (Asset Value: Total Book Value of Department as on _____)</p> <p>Signature of the Person in Charge of the Department</p>	<p>1. Name of Item/Department Checked</p> <p>2. Name and Designation of Checking Staff</p> <p>3. Period to Which the Checking relates</p> <p>4. Whether all the invoices on which payment has been made during the year have been verified</p> <p>5. Whether all the items entered in the Accession Register</p> <p>6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register</p> <p>7. Whether all the items of the receipts and issues have been properly accounted for (Verify additions and Subtraction arithmetically)</p> <p>8. Items Condensed and Written off during the Year 2022-2023</p> <p>9. Authority under Which the Items Mentioned in Col 8 have been Condensed</p> <p>10. Whether the Stores in Stock have been Properly Cared for</p> <p>11. Items if any, to be condemned and Written off (List should be enclosed)</p> <p>12. Items that can be repaired and made Serviceable (In the case of Library Books that can be Bound and made use of) (List should be enclosed)</p> <p>13. Result of final Checking (Asset Value: Total Book Value of Department as on _____)</p> <p>Signature of the Person in Charge of the Department</p>
<p>Checked and Found correct</p> <p>Signature of Checking Officer</p>	<p>Checked and Found correct</p> <p>Signature of Checking Officer</p>	<p>Checked and Found correct</p> <p>Signature of Checking Officer</p>	<p>Checked and Found correct</p> <p>Signature of Checking Officer</p>



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Internal Audit-Stock Verification Reports of Various Departments

FORM OF CHECKING REPORT FOR 2022-2023	FORM OF CHECKING REPORT FOR 2022-2023	FORM OF CHECKING REPORT FOR 2022-2023	FORM OF CHECKING REPORT FOR 2022-2023
<p>Name of Item/Department Checked: MATHEMATICS</p> <p>Name and Designation of Checking Staff: Dr. A. N. SHEETA</p> <p>Period to Which the Checking relates: 2022-23</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-23: YES LIST ENCLOSED</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): Checked and verified.</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: Dept of Tourism and Travel</p> <p>Name and Designation of Checking Staff: M.S. SURESH, Head of the Department</p> <p>Period to Which the Checking relates: Academic Year 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): Verified and found correct</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: English</p> <p>Name and Designation of Checking Staff: [Signature]</p> <p>Period to Which the Checking relates: 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): A detailed (Financial) Verification List enclosed.</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: [Signature]</p> <p>Name and Designation of Checking Staff: [Signature]</p> <p>Period to Which the Checking relates: 2022-23</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-23: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): Verified and found correct</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>
<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: Commerce</p> <p>Name and Designation of Checking Staff: Dr. S. N. [Signature]</p> <p>Period to Which the Checking relates: 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): 28.04.2023 Total no of books: 2084</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: Commerce</p> <p>Name and Designation of Checking Staff: Dr. S. N. [Signature]</p> <p>Period to Which the Checking relates: 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): 28.04.2023 Total no of books: 2084</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: Commerce</p> <p>Name and Designation of Checking Staff: Dr. S. N. [Signature]</p> <p>Period to Which the Checking relates: 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): 28.04.2023 Total no of books: 2084</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>	<p>FORM OF CHECKING REPORT FOR 2022-2023</p> <p>Name of Item/Department Checked: BBA</p> <p>Name and Designation of Checking Staff: Dr. M. S. [Signature]</p> <p>Period to Which the Checking relates: 2022-2023</p> <p>Whether all the invoices on which payment has been made during the year have been verified: YES</p> <p>Whether all the invoices have been entered in the Accession Register: YES</p> <p>Whether all the items entered in the Accession Register have been entered in the Stock Register as per the page number noted in the Accession Register: YES</p> <p>Whether all the items of the receipts and issues have been properly accounted for (Verify additions and subtraction arithmetically): YES</p> <p>Items Condensed and Written off during the year: 2022-2023: YES</p> <p>Authority under Which the Items Mentioned in Col 8 have been Condensed: YES</p> <p>Whether the Stores in Stock have been Properly Cared for: YES</p> <p>Items if any, to be condemned and Written off (List should be enclosed): YES</p> <p>Items that can be repaired and made Serviceable in the case of Library Books that can be Bound and made use of (List should be enclosed): YES</p> <p>Result of final Checking (List should be enclosed) (Asset Value: Total Book Value of Department as on 31.3.2023): Verified & found correct Total no of books: 181</p> <p>Signature of the Person in Charge of the Department: [Signature]</p> <p>Signature of Checking Officer: [Signature]</p>



Kalaingar Karunanidhi Government Arts College for Women (Autonomous)

(Nationally Re-accredited with B⁺⁺ Grade by NAAC 3rd Cycle)

(Affiliated to Bharathidasan University, Tiruchirappalli)

Pudukkottai - 622001, Tamilnadu, India.

Phone:04322 222202 Website:www.gacwpdkt.ac.in E-Mail:gacwpdkt@yahoo.co.in

Internal Audit-Stock Verification Reports of Various Departments

Form of checking report for 2022	FORM OF CHECKING REPORT FOR 2022-2023
1. Name of Item/Department Checked : <u>AVE</u>	1. Name of Item/Department Checked : <u>161/Phys</u>
2. Name and Designation of Checking Staff : <u>Dr. M. L. S. Thirudai</u>	2. Name and Designation of Checking Staff : <u>P. BHUVANESWARI (Tamil Arts & Chemistry Education Department)</u>
3. Period to Which The Checking relates : <u>2021-2022</u>	3. Period to Which The Checking relates : <u>2022-2023</u>
4. Whether all the invoice on which payment has Been made during the year have been verified : <u>Yes</u>	4. Whether all the invoice on which payment has Been made during the year have been verified : <u>Yes</u>
5. Whether all the invoice have been entered in the Accession Register : <u>Yes</u>	5. Whether all the invoice have been entered in the Accession Register : <u>Yes</u>
6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register : <u>Yes C.A.V.E, Stock Reg. I, P. No. 70-71</u>	6. Whether all the items entered in the Accession Register have been entered in the Stock Register As per the page number noted in the Accession Register : <u>Yes</u>
7. Whether all the items of the receipts and issues Have been properly accounted for (Verify additions and Subtraction ,arithmetically) :	7. Whether all the Items of the receipts and issues Have been properly accounted for (Verify additions and Subtraction ,arithmetically) : <u>Yes</u>
8. Items Condemned and Written off during the Year-20.....-20..... :	8. Items Condemned and Written off during the Year-20.22-20.23. : <u>enclosed.</u>
9. Authority under Which the Items Mentioned in Col 8 have been Condemned :	9. Authority under Which the Items Mentioned in Col 8 have been Condemned : <u>NIL</u>
10. Whether the Stores in Stock have been Properly Cared for :	10. Whether the Stores in Stock have been Properly Cared for : <u>NIL</u>
11. Items if any, to be condemned and Written off (List should be enclosed) :	11. Items if any, to be condemned and Written off (List should be enclosed) : <u>NIL</u>
12. Items that can be repaired and made Serviceable (in the case of Library Books that can be Bound and made use of) (List should be enclosed) :	12. Items that can be repaired and made Serviceable (in the case of Library Books that can be Bound and made use of) (List should be enclosed) : <u>NIL</u>
13. Result of final Checking (List should be enclosed) (Asset. Value: Total Book Value of Department as on)	13. Result of final Checking (List should be enclosed) (Asset. Value: Total Book Value of Department as on 28.04.2023.) : <u>not checked and found correct.</u>
Signature of the Person : <u>M. L. S. Thirudai</u> In-charge of the Department	Signature of the Person : <u>P. Bhuvaneshwari</u> In-charge of the Department