SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

KALAIGNAR KARUNANIDHI GOVERNMENT ARTS COLLEGE FOR WOMEN (AUTONOMOUS), PUDUKKOTTAI

SATHYAMOORTHY ROAD, PUDUKKOTTAI - 622001, TAMILNADU, INDIA.
622001
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kalaignar Karunanidhi Government Arts College for Women (Autonomous), Pudukkottai was established in the year 1969. From its inception, the college is oriented to the noble cause of promoting women's literacy and awareness in rural areas. Inculcating Self Reliance among women and servicing the rural community happen to be the motto of the college. Our College is committed to improve the educational status of the girls in the district and prepare students to meet the challenges in the competitive world in seeking employment and prepare themselves to meet life situations.

In the year 1969, the college was started only with Pre-University Course. In 1972, B.Sc. Mathematics was started. The college has grown gradually in strength and stature in every sphere of activity. At present 13 UG Courses, 10 PG Courses and 6 Research Programmes are being offered by the college. Shift System was introduced in the year 2007 by the State Government Policy of Education with the available infrastructure. B.Sc Computer Science, B.Sc Mathematics, B.Sc History and B.Sc Commerce programmes were also introduced in Shift II due to overwhelming wanted of the young minds.

The college was affiliated to the University of Madras till 1982. From 1982, the college has come under the purview of Bharathidasan University, Thiruchirappalli. The development of the college in the academic, extra–curricular and extension programmes are focused with the leadership of several academicians of this prestigious institution. In the great span of 53 years from the date of establishment, the institution has been headed by 39 Principals. The College was accredited by NAAC- I Cycle in the year 2004. Autonomy was also conferred to the college in October 2004 giving a chance to work for upliftment of the students and institution. Outcome Based Education was introduced during the year 2021. The motto of the College being "**Self Reliance and Service"** . The college continues to serve the girl students in the district with minimal fees (as per Government norms) and government-funded scholarships.

Vision

Vision :

The vision of the college is to impart higher education to women in and around the neighborhood of Pudukkottai district. The institution aspires to inculcate **Self Reliance** among women students and empower them through education by enhancing the qualities of competence, confidence and excellence thereby providing **Service** to the rural community.

Mission

Mission :

- To empower the socially backward women of Pudukkottai district of Tamilnadu and its suburbs by disseminating knowledge through quality education and various life skills.

- To create awareness of the social responsibility and make them serve as valuable citizens of the society.
- To constructively equip knowledge among younger generation to protect environment.
- To promote values, responsibility, patriotism and social awareness among women students and make them conscientious citizens of the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths:

- Only Government College for Women in Pudukkottai district offering quality education for women with minimal fees.
- Golden Jubilee Institution in prime locality with high academic reputation.
- Harmonious ambiance with lush green campus.
- Transparent admission process.
- Best Curriculum offering Outcome Based Education enriched with extra credits.
- Excellent student support services through Mentor Mentee System, placement camps and Career counseling.
- Offering financial assistance through scholarships and welfare schemes. Offer Government-funded financial assistance of Rs.1000/month in the name of Moovalur Ramamirtham Ammaiyar Higher Education Scholarship scheme till the completion of UG degree.
- Qualified and Committed faculty.
- State of the art infrastructure and amenities with Excellent Laboratory facility.
- Holistic development of students with strong moral values.
- Strong students' union and Participative decision making.

Institutional Weakness

- Lesser number of research departments.
- Inadequate academic-industry interaction.
- Inadequacy of research collaborations.
- Lack of sufficient resource mobilization through funded projects.
- Insufficient classroom infrastructure.

Institutional Opportunity

- Basic computer training through Computer Literacy Programme for all UG students with employability Certificate.
- Shift system facilitates the students to earn while they learn.
- Improved transportation and connectivity.
- Participation in extracurricular activity facilitates the students to exhibit their talents.
- Provision to learn interdisciplinary courses.

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- Opportunity to participate in UPSC Coaching classes, Bank Examination training and Soft Skill Training at no cost.
- Self-employment opportunities through Entrepreneurship Development Cell (EDC).
- Job oriented Vocational training to outgoing UG and PG students under RUSA scheme to gain employability skills.
- Perspectives to earn extra credits by learning Skill-Oriented courses through Naan Muthalvan Scheme and Self study papers.
- Alumni network and their enhanced involvement in academics.

Institutional Challenge

Challenges:

- Industry remoteness for internships and part time jobs.
- Attraction of Multinational Companies for on campus recruitment.
- Upgradation of infrastructure facilities to compete with national and global institutions.
- Limited financial support for professional development of faculty.
- Promoting a robust research platform.
- Economically weaker students with more family issues.
- Attaining student diversity by attracting more students from other states.
- Most of the students are first-generation college students who studied in regional language.
- Lack of centralized solar power generating system.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

Kalaignar Karunanidhi Government Arts College for Women (Autonomous), Pudukkottai, offers higher education opportunities to girl students through 13 Under Graduate Programmes and 10 Post Graduate Programmes. 6 UG Programmes are offered in parallel mediums of instruction (English and Tamil), in Shift-I. 4 UG Programmes are also introduced in shift-II. The college also offered 6 M.Phil and Ph.D Programmes (Part Time/Full Time) in the subject of Tamil, English, History, Economics, Mathematics and Physics respectively.

The Internal Quality Assurance cell (IQAC) and the College Curriculum Development Cell (CCD) ensures the curriculum revision based on the local needs and feedbacks from stakeholders. Before curriculum revision, Systematic feedback analysis is done in consultation with academic experts to ensure that the curriculum covers the social, national, regional and global needs. It is ensured that, the revision in curriculum enhances the employability of the students and also has components of ethical / environmental / gender / human values in it.

Major highlights of the criterion are:

- Choice Based Credit System (CBCS) has been followed in the College since 2005.The College introduced Outcome Based Education (OBE) in 2021. During the process, the curriculum was restructured to ensure that the Programme Outcomes (PO), Programme Specific Outcomes (PSO) and the Course Outcomes (CO) were clearly defined and mapped.
- Special efforts were made to devise Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) which meet the discipline specific knowledge and skills. POs, PSOs and COs are prominently displayed in the college website.
- 2 M.Phil.programs and 2 Ph.D. Programmes were introduced during the assessment period.
- During the assessment period, 213 new courses were introduced and the syllabus of all the existing programmes were revised to ensure Outcome Based Education.
- All new courses ensure employability / skill development / entrepreneurship components.
- 10 Value added courses have been offered and 5162 students were benefitted from these value added courses during the current assessment period.
- Environmental Studies, Gender Studies, Value Education and Yoga are made compulsory for all the Undergraduate students.
- Research Project was incorporated into the curriculum of all PG programmes. Tourism and Travel Management Programme has included Research Project in the UG curriculum. Percentage of students undertaking academic projects and field visits have been increased to 100% during the current year.
- Departments analyze the feedback on curriculum from stakeholders like students, alumni, teachers and parents. The suggestions given by experts in the Board of Studies (BoS) meeting are incorporated to make necessary changes in the curriculum. Departments also prepare an Action Taken Report (ATR) on curriculum feedback.
- The IQAC committee collects feedback from stakeholders, analyze them and incorporates the suggestions given in Board of Studies, Academic Council and Governing Body meetings.

Teaching-learning and Evaluation

Students' admission is based on the reservation policy of the State Government and with the policy of the affiliating University – Bharathidasan University, Thiruchirappalli. The college has well qualified and experienced teaching faculty.

Major highlights of the criterion are:

- The average enrolment percentage of the college has increased during the last 5 years.
- Student Induction Programme, Bridge Course and Computer Literacy Programme are conducted for the first year students to guide them in the new College atmosphere and to enhance their language skills and computer knowledge.
- The curriculum incorporates Learner-centric and ICT integrated teaching-learning process.
- Special opportunities to participate in Paper Presentations and inter-Collegiate Technical Symposiums are provided to advanced learners and Coaching Classes are also conducted for competitive examinations. Advanced learners have the opportunity to earn extra credits.
- Workshops / Conferences / Symposia have been conducted to hone the skills of advanced learners.
- Remedial coaching classes have been conducted for the sake of slow learners.
- The college has a systematic mentoring process integrated into the academic calendar.
- The college strictly adheres to the academic calendar and lesson plan for the execution of academic

activities.

- E-contents were prepared by the faculty members to facilitate e-learning. Online platforms like Google meet, Google Classroom, and YouTube have been used by the faculty members for effective teaching.
- Experimental or Experiential? learning methods like practical sessions, internships, industrial visits, training, field trips, seminars, group discussions and presentations are frequently followed.
- The learning levels of the students are assessed through Continuous Internal Assessment which includes Mid Semester Examination, Model Examination, assignments and seminars.
- Examination and evaluation process have several reforms. Information Technology has been integrated into the examination system which improves the transparency of the examination and evaluation process.
- The examination timetable, hall tickets and results are published in the College Website. Examination fees payment is also automated and students pay fees online.

Research, Innovations and Extension

The College has given utmost importance to research, innovation and extension activities. The college research committee and the departmental research committees strive meticulously to promote quality in research. KKGACW has made significant improvement in research, consultancy and extension.

The major highlights of the Criterion are:

- The college has a well-defined research policy to encourage the research activity.
- The research committee is responsible for making decisions on various research activities and issues, including ethical concerns. The committee evaluates research ideas for feasibility, originality, and proper implementation.
- Necessary infrastructure facilities are created for the promotion of research.
- Six departments have been designated as research departments.
- There are 9 Ph.D. scholars currently undergoing research in various departments.
- PG students in the college are encouraged to take up research projects.
- Signed 2 functional MoUs and 2 collaborations with reputed organizations.
- Have 4 NSS units with an enrollment of 400 students, 1 YRC unit and 1 RRC unit through which various extension activities are carried out. The extension activities have contributed to the holistic development of the students besides sensitizing them to the social issues.
- A residential seven-day camp is organized every year by NSS volunteers in nearby villages and several activities addressing the public issues are carried out in the camp.
- 2 Programme officers have received the "Best NSS Programme Officer" award from Bharathidasan University, Thiruchirappalli.

Infrastructure and Learning Resources

Kalaignar Karunanidhi Government Arts College for Women (Autonomous),

Pudukkottai spans over 16.9 acres of land with a total built-up of 12612.27sq. mtrs.

Our College has state of the art infrastructure facilities that provide student centric learning environment.

The major highlights of the criterion are:

- Institution has well-equipped computer laboratory with latest configuration computers for students use.
- A separate computer laboratory is available for Computer Literacy Programme for all non-computer science UG programmes.
- English Language laboratory and Tamil Language laboratory help to enhance the communication skills of the students.
- One open auditorium, with a vast seating capacity is available for the students.
- College has well-equipped seminar hall and an Audio-Visual Equipment room with LCD and Internet facility.
- The Institution has facilities like Students' Cooperative Stores, Canteen and vehicle parking arena within the campus for the benefit of students.
- The infrastructure facilities are constructed and maintained by the Public Works Department(PWD). Government of Tamilnadu has allocated funds for the Civil and Electrical maintenance of the College.
- Two classroom blocks (MGR Centenary building and Computer Science block constructed from RUSA funds) and One new building for the office of the Controller of Examinations (COE) have been built during the assessment period.
- The existing open auditorium was expanded to accommodate the growing strength of students from the funds received from the State Government.
- The college has installed 2 generators and UPS for Un-interrupted Power Supply.
- The College provides internet facility from BSNL FTTH with a speed of 300 Mbps
- Two Solar lamps are available in the campus.
- The library is fully automated with Koha software.
- Digital library is fully equipped to meet the Institutional requirements of the students. The College has also subscribed for N-List journals.
- Five free government hostels run by the State Government Welfare board are located nearby the College.
- Day Care Center is available to look after the infants of nursing faculty members and students.
- Separate room for mother feeding is also available.
- A Health Care Unit is also functioning in the college. Yoga practical sessions are offered to Under Graduate students as it has been made mandatory in the curriculum.
- The campus is under the surveillance of CCTV with … cameras providing round the clock security.
- A Centre for Visually Impaired with 2 computers installed with JAWS software are available in the campus to enhance the learning skills of divyangjan students. Ramps are provided in all blocks to assist divyangjan students. Specially designed rest rooms have been constructed for the benefit of these students.
- A sum of Rupees Two Crores has been sanctioned under the RUSA (Rashtriya Uchchatar Shikhsha Abhiyan) scheme of Central Government as Infrastructure Grants.
- The college has a playground suitable for honing the sports skills of students. Apart from this, students avail the nearby District sports stadium for athletic coaching and the College has an exclusive pavement to the District sports stadium.

Student Support and Progression

The College is committed to facilitate the holistic development and academic progression of the students. It ensures proper functioning of different systems for student support and progression.

Highlights of the criterion are:

- Scholarships are given to socially and financially backward students. Students have been benefited from BC/MBC/DNC, SC, ST and scholarship for higher education granted by the State Government.
- BC Minority scholarships for BC Muslim and Christian students, scholarships for the children of registered members of Farmers Welfare Association, Construction Workers Welfare Association and Sewing workers Welfare Association are also funded by the state Government.
- Indira Gandhi single girl child scholarship is given to Post-Graduate students who are single-girl child of their family by the Indian Government.
- In addition, students get a monthly scholarship of Rs.1000/- under Moovaloor Ramamirtham Ammaiyar Scheme - Puthumai Penn Thittam of the State Government to promote higher education of girls .
- To encourage learning in mother tongue, Tamil Medium stipend is given to students who pursue their higher education in Tamil.
- Visually impaired and divyangjan students are provided with necessary assistance like scribe during the examination and Visually impaired students are exempted from paying examination fees.
- The college has a well formed committee to address student's grievances. A transparent offline grievance redressal system is in place which functions effectively. A complaint box is placed in the Administrative building of the campus. No cases of ragging / harassment have been reported during the assessment period.
- Life skills like Yoga, Physical fitness, health and hygiene, self-employment and entrepreneurial skills related activities are conducted regularly. The institution conducts Capacity enhancement programs to develop students' skills and competencies.
- Training programs for UPSC examinations and competitive examinations were conducted.
- To enhance the interpersonal and social skills of students, Soft skills training is given to students every year by Tamil Nadu State Council for Higher Education. It helps students face interviews with confidence.
- Outreach programs and competitions were conducted, by various clubs, associations, YRC, RRC and NSS.
- College Students Union organizes all student activities and programs in the campus. They conduct programs which promote national integrity, diversity and patriotism. Some of them are Womens day, UNO day, Human Rights day, Wild Life Celebrations Week, Fine arts, College day, Independence day, Republic day and Sarvodhaya day.
- Our college has a registered Alumni Association. The Alumni also contribute to the overall development of the college.

Governance, Leadership and Management

- The governance and leadership of the institution is in accordance with its vision and mission. The vision and mission play a very vital role in the decision making of the Institution.
- The vision of the college is to impart higher education to women in and around the neighborhood of Pudukkottai district.
- The institution aspires to inculcate **Self Reliance** among women students and empower them through education by enhancing the qualities of competence, confidence and excellence thereby providing **Service** to the community.
- The mission is to create and to promote values, responsibility, patriotism and social awareness among students and to make them conscientious citizens of the nation.

- The college has a well-defined, decentralized and participative organizational structure.
- The Governing Body monitors the academic, financial and other activities of the institution and makes necessary recommendations for the betterment of the students and institution.
- The Academic Council, the Board of Studies and other committees diligently work towards upholding the academic, administrative and research principles.
- The Finance Committee assesses the institution's expected sources of income, and indulges in planning, monitoring and optimization of financial resources.
- The Internal Quality Assurance Cell (IQAC) committee of the College ensures the quality of academic activities. IQAC has taken up major quality initiatives like conducting Academic and Administrative Audit, CAG Audit, Evaluating Feedbacks, e-content development. Significant role of IQAC include participation in NIRF rankings and AISHE Survey.
- The Curriculum Development Cell (CDC) of the College ensures standard curriculum design.
- Annual Plans are prepared by IQAC based on inputs from departments and long term strategic plans of the institution. Suggestions from all stakeholders are considered.
- E-governance is being practiced in administration, finance and accounts, students' admission and examination system. It ensures transparency, participation and accountability.
- Many faculty welfare measures like financial support for attending training and conferences, loan facilities, maternity leaves are Health Insurance Schemes in
- Faculty members upgrade and update themselves by attending training programmes, orientation courses, refresher courses and faculty development programmes.

Institutional Values and Best Practices

Institutional Values and Best Practices

The learning environment at KKGACW creates a sense of social responsibility, value orientation and a proactive attitude towards gender equity, sustainability and inclusiveness among students.

The major highlights of the Criterion are:

- The gender equity and value education are integrated into the curriculum. Many health awareness programmes and programmes on hygiene are conducted for the students and faculty. Health and hygiene related courses are also introduced in the curriculum.
- Virgin club is actively functioning in the college.
- Anti-sexual harassment cell, anti-ragging cell, and grievance- redressal cell are fully functioning in the campus.
- Environmental awareness and Energy Consumption awareness is created among the public by NSS volunteers and students. Environmental Studies is a mandatory course in the UG Curriculum. Green campus and green environment is maintained by various clubs of the college. Herbal garden with diverse medicinal plants is maintained by the Botany department.
- The Zoology department has Vermicomposting unit which transforms waste vegetative matter into wealthy Vermicompost.
- Degradable and non-degradable solid wastes are segregated and handed over to the Municipal Corporation.
- E-wastes are procured by vendors as per state Government norms.
- For lighting, LED bulbs are used.
- Plastics are completely prohibited within the campus. Awareness campaign called "Meendum

Manjappai" for Plastic eradication were organized by all the final year UG students in and around Pudukkottai. They distributed nearly 10000 yellow cotton bags as a substitute for plastic bags.

- Rainwater harvesting helps to maintain the ground water level. The wells and bore wells replenish the water need of the institution.
- Automobile entry is restricted inside the campus. …..% of the students come by bus and the rest use bicycles.
- Disabled-friendly environment is ensured through facilities such as Wheelchairs and Ramps. A washroom is also available for Divyangjan students.
- Code of conduct and professional ethics are inculcated to students regularly during Monday Assembly and also also posted on the college website.
- Commemorative days are identified and celebrated jointly by teachers and students.

Best-practice I- College Assembly organized by Students Union:

A Strong students Union is functioning in the College under the able leadership of Union Secretary, President, UG and PG Association Secretaries from each department, Fine Arts Secretary and Sports Secretary. Maintaining harmony among the students of various discipline and counselling programmes, organizing College Assembly every Monday are the responsibilities of the Union Office-bearers.

Best-Practice II – Mentoring System:

To pay individual attention to the physical, academic and family issues of the students and to monitor their growth, a mentoring system is followed in the college. The mentor-mentee meeting schedules are duly notified in the college academic calendar. Proper counseling is given and actions are taken. Financial support for fees payment is also provided by the mentors for the mentees in need.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Kalaignar Karunanidhi Government Arts College for Women (Autonomous), Pudukkottai
Address	Sathyamoorthy Road, Pudukkottai - 622001, Tamilnadu, India.
City	PUDUKKOTTAI
State	Tamil Nadu
Pin	622001
Website	www.gacwpdkt.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	J.Suganthi	04322-222202	9443735933	-	pdktgacw@gmail.com
Associate Professor	S.Gnanajothi	04322-229922	9865918890	-	gnanajothi001@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	01-07-1969

'Autonomy'	
Date of grant of 'Autonomy' to the College by UGC	07-10-2004

University to which the college is affiliated

State	University name	Document
Tamil Nadu	Bharathidasan University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	17-05-1986	View Document
12B of UGC	17-05-1986	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sathyamoorthy Road, Pudukkottai - 622001, Tamilnadu, India.	Rural	16.68	12612.27

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil,	36	HSC	Tamil	72	72
UG	BA,English,	36	HSC	English	72	72
UG	BA,History,	36	HSC	English,Tamil	216	216
UG	BA,Economics,	36	HSC	English,Tamil	144	144
UG	BA,Tourism And Travel Management,	36	HSC	English	60	59
UG	BCom,Commerce,	36	HSC	English	144	138
UG	BBA,Business Administration,	36	HSC	English	72	72
UG	BSc,Mathemetics,	36	HSC	English,Tamil	216	212
UG	BSc,Physics,	36	HSC	English,Tamil	80	77
UG	BSc,Chemistry,	36	HSC	English,Tamil	80	78
UG	BSc,Computer Science,	36	HSC	English	120	120
UG	BSc,Zoology,	36	HSC	English,Tamil	80	80
UG	BSc,Botany,	36	HSC	English	40	40
PG	MA,Tamil,	24	BA Tamil	Tamil	42	42
PG	MA,English,	24	BA English	English	42	38
PG	MA,History,	24	BA History	English	42	42
PG	MA,Economi	24	BA	English	42	26

	cs,		Economics			
PG	MCom,Commerce,	24	BCom	English	42	35
PG	MSc,Mathemetics,	24	BSc Mathematics	English	42	41
PG	MSc,Physics,	24	BSc Physics	English	30	30
PG	MSc,Chemistry,	24	BSc Chemistry	English	30	30
PG	MSc,Computer Science,	24	BSc Computer Science	English	60	45
PG	MSc,Zoology,	24	BSc Zoology	English	25	7
Doctoral (Ph.D)	PhD or DPhil,Tamil,	36	MA or MPhil Tamil	Tamil	4	0
Doctoral (Ph.D)	PhD or DPhil,English,	36	MA or MPhil English	English	16	10
Doctoral (Ph.D)	PhD or DPhil,History,	36	MA or MPhil History	English	12	4
Doctoral (Ph.D)	PhD or DPhil,Economics,	36	MA or MPhil Economics	English	6	0
Doctoral (Ph.D)	PhD or DPhil,Mathemetics,	36	MSc or MPhil Mathematics	English	4	0
Doctoral (Ph.D)	PhD or DPhil,Physics,	36	MSc or MPhil Physics	English	10	2
Pre Doctoral (M.Phil)	MPhil,Tamil,	12	MA Tamil	Tamil	2	0
Pre Doctoral (M.Phil)	MPhil,English,	12	MA English	English	6	0
Pre Doctoral (M.Phil)	MPhil,History,	12	MA History	English	4	0
Pre Doctoral (M.Phil)	MPhil,Economics,	12	MA Economics	English	2	0

| Pre Doctoral (M.Phil) | MPhil,Mathemetics, | 12 | MSc Mathematics | English | 2 | 0 |
| Pre Doctoral (M.Phil) | MPhil,Physics, | 12 | MSc Physics | English | 4 | 0 |

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				18				132			
Recruited	0	0	0	0	1	17	0	18	5	120	0	125
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	2	4	0	6
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	2	0	0	2
Yet to Recruit				14

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	1	1	0	2
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	1	13	0	14
Ph.D.	0	0	0	1	15	0	0	3	0	19
M.Phil.	0	0	0	0	2	0	0	3	0	5
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	60	0	64
M.Phil.	0	0	0	0	0	0	0	44	0	44
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	4311	0	0	0	4311
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	667	0	0	0	667
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	18	0	0	0	18
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	403	436	319	316
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	5	1	9
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1347	1459	1047	1034
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	3	1	3	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1755	1901	1370	1362

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Botany	[View Document](#)
Business Administration	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Computer Science	[View Document](#)
Economics	[View Document](#)
English	[View Document](#)
History	[View Document](#)
Mathemetics	[View Document](#)
Physics	[View Document](#)
Tamil	[View Document](#)
Tourism And Travel Management	[View Document](#)
Zoology	[View Document](#)

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. Multidisciplinary /interdisciplinary: The institution prepares curriculum that includes Multidisciplinary /Interdisciplinary courses in all programs. The multidisciplinary /Interdisciplinary courses offered by the institution are: • All Under Graduate students are undergoing "Environmental Studies", "Gender Studies", "Value Education" and "Yoga and Health" courses. • During the fifth semester and sixth semester of all UG programs, our students study Interdisciplinary course offered by other departments. • B.A Tamil students have courses on History. • B.A English curriculum have courses on Tourism, History • B.A History students have courses on Economics • B.A Economics students have courses on Statistics, History, Basic Mathematics and Computer Applications. • B.A Tourism and Travel Management students have courses on Business Management • B.B.A curriculum have courses on Tourism and Commerce • B.Com students have courses on Mathematics, Economics, Management and Computer Applications • B.Sc Mathematics

	curriculum have courses on Physics, Statistics and Computer Science. • B.Sc Physics curriculum have courses on Mathematics, Chemistry and Computer Science. • B.Sc Chemistry curriculum have courses on Mathematics, Botany and Physics. • B.Sc Computer Science curriculum have courses on Mathematics, Physics and Commerce. • B.Sc Zoology curriculum have courses on Chemistry, Botany and Computer Application. • B.Sc Botany curriculum have courses on Chemistry and Zoology. • All programs have introduced Computer Science courses in their curriculum to meet the technological needs.
2. Academic bank of credits (ABC):	Our Institution follows Choice Based Credit System from the academic year 2005-2006 onwards and Students earn extra credits by learning self-study courses. 2 courses in UG and 2 courses in PG are offered as self-study courses. This enhances the self-learning skill of students. To reap the benefits of NEP 2020, initiatives have been taken by Tamil Nadu State Council for Higher Education (TANSCHE) to frame unified curriculum for all UG and PG programmes. Unified curriculum has been implemented for the students admitted from 2023-2024 with the flexibility to include 25% of the syllabi to meet local needs and in such a way that it does not affect the autonomy of the institution. The unified curriculum offers the mobility of students from one University to another, preserving their credits. This unified curriculum is considered to be the first major step towards the implementation of NEP.
3. Skill development:	• Soft Skill course is included in the sixth semester of all UG curriculum.. Apart from that, Soft skill training is imparted to final year students every year by TANSCHE. • To enhance Computer knowledge, Basic Computer Skills is offered to all first year Under Graduate students under Computer Literacy Programme. • Under Naan Muthalvan Skill enhancement Scheme, Compulsory Skill development courses are offered to the students. ? Overview of English Language Communication Assessment & Certification from Cambridge is given to all UG first year students. ? Microsoft Office Fundamentals is offered to all UG second year students. ? Medical Coding is offered to III B.Sc Botany students. ? Project Based Learning (Data

	Analytics, AI, Software Testing, and Web Development) is offered to III B.Sc Computer Science students. All students do project on AI model bulding under this scheme. ? Project Based Experiential Learning – Mutual Fund course is offered to III B.Com, III B.B.A and III B.A Economics students. ? Project Based Experiential Learning - Sales Force Associate course is offered to III B.Sc Mathematics and III B.Sc Physics students. • Vocational Course training is given to students under RUSA Scheme. Students are trained in Hospital Admin Executive, Health Care Management, Medical Coding, and Medical Equipment Technician courses to acquire skills essential for these jobs. • Logistics training and BFSI training are given to selected students. • The curriculum of all programs is framed with the intention of integrating theoretical and practical knowledge wherever possible. • Domain specific skills are imparted through appropriate internships/projects. B.A Tourism and Travel Management students have Project in the sixth semester. All Post Graduate students have Project as a part of their course work. All Undergraduate students do Field Project / Extension Activity in Sixth Semester. As a part of it, students undergo one day field trip that offers them opportunity serve the society.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	• Indian knowledge Systems have been integrated in to curriculum in various ways. • Tamil is predominantly used in the Governance of the College. Tamil Medium is offered as the Medium of Instruction in six departments namely History, Economics, Mathematics, Physics, Chemistry and Zoology. • All Undergraduate students study Tamil in the first four semesters as Part I Course in their curriculum. • To celebrate Unity in Diversity of our Nation, and to strengthen the emotional bonding and exchange the rich heritage, culture, customs and traditions between the people of different States, EBSB Club is functioning in our College. Tamilnadu has been paired with Jammu and Kashmir. Our College is paired with Govt. Degree College Surankote, Poonch, Jammu and Kashmir. This promotes the spirit of National Integration. One activity is conducted by this club every month. Some of the activities are : Learning the Language of the Paired State- Learning Kashmiri through

	AajKaVaakya, National Level Quiz contest on the topic "Cultural Reciprocal between Tamilnadu and Jammu & Kashmir", Webinar on the theme "Tourism and its impact on Socio- Economic and Cultural Condition in India", Slogan Writing Competition on "Tulips Festival in Kashmir" etc. All the Final year students are members of this club. • Students of B.A English have course on Indian Classics in Translation, and M.A English Students have course on Indian Literature. • Different periods of Indian history spanning from ancient to modern literature, Indian Constitution and History of TamilNadu are offered to B.A History students. • B.A Tourism and Travel Management curriculum have courses on Cultural Tourism in India. • M.A History students study courses on History of Indian Culture and History of Indian Art and Architecture, History of Pudukkottai. • International Yoga Day is celebrated in the College with the support of students and faculty. Yoga is integrated into curriculum for all UG final year students.
5. Focus on Outcome based education (OBE):	Our college follows Outcome Based Education from the academic year 2021-2022 onwards. All the Programmes offered by the college are designed to suit the requirements of Outcome Based Education (OBE). A workshop on "Curriculum Design using Mapping" was organized by the IQAC for all the faculty members. Each Programme has its own Program Specific Outcomes. Each course has well defined Course Objectives and Course Outcomes. The Course Outcomes are mapped with Program Outcomes (POs) and Programme Specific Outcomes (PSOs) . The syllabi of all programs include Program Outcomes (POs), Program SpecificOutcomes (PSOs) and Course Outcomes. The Program Outcomes (POs), Program Specific Outcomes (POs), and Course Outcomes (COs) of all Programs and courses have been prepared in alignment with the Vision and Mission of the College and learning requirements of the students.
6. Distance education/online education:	During the Pandemic Period, Google Class Room was used by all faculty members for sharing learning resources and for assessing student performance for continuous assessment. Online classes were conducted by the faculty members through Google meet and Zoom platforms. Blended learning approach was followed by the students by integrating

<table>
<tr><td></td><td>class room teaching with online platform. E-content materials were prepared by the faulty members for all the courses and shared to the students. Some teachers uploaded "YouTube" videos to explain complicated concepts. National and International online workshops and webinars were organized to get a glimpse of world class higher education beyond the premises.</td></tr>
</table>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, The Electoral Literacy Club (ELC) has been set up in the institution and is functioning along with National Service Scheme (NSS). This club creates awareness on electoral rights and responsibilities among the students and faculty. The members of the club sensitize the youth about their responsibilities to participate in the democratic process.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, The Principal is the Chairperson of the ELC with the NSS Programme Officers as the Faculty Coordinators. One student is deputed as student coordinator. The ELC is functioning with the following objectives: • Create awareness on electoral rights and responsibilities among the students and faculty. • Motivate students who complete 18 years (New voters) to apply for Voter-id and enroll as voters in the electoral roll.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	• Several members of the Teaching staff /Non-Teaching staff have served as Presiding Officers and Polling Officers during the assembly and parliamentary elections helping the Election Commission of India to conduct elections in a fair and peaceful manner. • Student of this club have rendered their services by distributing masks / sanitizers to the voters in the Assembly elections in May 2021. Special Camp for inclusion of new voters and corrections for existing voters are being conducted in the college every year on the dates specified by the Government along with the support of faculty coordinators.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content,	• Our college serves as a polling center and counting center and has extended the fullest support for all the assembly/ parliamentary elections so far. • National

publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voters' day is celebrated on 25th January every year. • Awareness meetings are conducted to familiarize the new electoral students with the EVM and to educate them about the robustness of EVM and the integrity of the electoral process using EVMs.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Every year more than 1200 students are admitted into the UG programmes, who turn out to be eligible voters. To emphasize the importance of fundamental duty meetings are organized by the ELC in the campus. The club also ensures that all the first year Under Graduate students got enrolled as Voters in the electoral roll during the Special Camps organized by the government.

Extended Profile

1 Students

1.1

Number of students on rolls year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4752	4349	3718	3684	3654
File Description			Document	
Institutional data in the prescribed format (data			[View Document](#)	

1.2

Number of final year outgoing students year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1340	1232	1245	1187	1212
File Description			Document	
Institutional data in the prescribed format (data			[View Document](#)	

2 Teachers

2.1

Number of full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
115	122	121	124	125
File Description			Document	
Institutional data in the prescribed format			[View Document](#)	
Certified list of full time teachers			[View Document](#)	

2.2

Total number of full time teachers worked/working in the institution (without repeat count) during last five years:

Response: 138

File Description	Document
Institutional data in the prescribed format	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years   (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
195.0201	200.1439	142.3575	406.9793	486.6600

Other Upload Files	
1	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1

Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution

Response:

The Curriculum designed in the College follows learner-centric Choice Based Credit System. It reflects local, national, regional and global needs as outlined below:

1. The curriculum designed for **Part I – Tamil Language** has relevance at the local, nationaland regional levels.
2. **Part II English Language** syllabi has relevance at the national andglobal levels. The model curricula designed by the Tamilnadu State Council for Higher Education (TANSCHE) of the state government also highlights national and global needs.
3. Thrust areas in various programmes are identified to develop the curriculum under **Part III** namely Core, Allied andCore Electives to suit the local, national, regional and global needs. The NaanMudhalvan courses introduced by the state government meets the national and global needs of students. MoUs are signed between the state government and industries and Project-Based Learning (PBL) is offered to UG students by reputed Industry Partners like IBM, Microsoft and Cambridge
4. Courses on Human Rights, World Tourism and World History give a global perspective to the students.
5. Courses under **Part IV** like Value Education, Gender Studies, and Environmental Studies reflect national needs. Non major Elective courses help the students to learn interdisciplinary courses and Skill-Based courses enhance the skills pertaining to their discipline
6. **Part V** activities like NSS, YRC and Extension Activities address the local, regional and national needs and foster community development and social responsibility.
7. Project work, handsontraining and internships ensure that the curriculum is globally, nationally, regionally and locallyrelevant and increase employability prospects. Certificate Course in Computer Literacy Programme offer necessary practical exposure to MS-Office thereby training all non-Computer Science students to prepare documents, spreadsheets and presentations.
8. Since Kalaignar Karunanidhi Government Arts college for Women is an autonomous college, the curriculum is offered in Tamil and English for 6 UG programmes to suit the local and regional environment.
9. The Curriculum Development Cell and IQAC chalked out the Programme Outcomes (POs), while the Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been carefully designed by the respective departments. Each course includescourse objectives that unfolds the learning outcome for thatcourse. The members of the department are fully involved in designing the courses and to outline its course outcomes and mapping. The Board of Studies of each

department oversees the relevancy and requirements of all the courses in the programmes offered by the department.

10. For research programmes, the courses are framed in the Departmental Research Committeesfollowing the norms of the affiliating University.

11. All the programme outcomes, programme-specific outcomes, and courseoutcomes are displayed in the college website.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.1.2

The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements

Response:

While framing the curriculum, a strong emphasis is given on employability, entrepreneurship and skill development courses to address the contemporary requirements.

- A comprehensive curriculum with practical learning experience ensures that students develop relevant expertise in their discipline and are well prepared for the employability.

- Employability courses offered in the curriculum builds a strong foundation for the students. These courses help the students with essential skills for effective teamwork, leadershipand professional conduct.

- The curriculum is designed to enhancethe skills required for professional success. Courses on soft skill development, personality development, and value education aims to strengthen the communication skills of the students and helps them to promote moral values.

- With the intent of promoting entrepreneurial skills, courses that nurture entrepreneurship are included in the curriculum. Courses related to entrepreneurial development help the students with the knowledge and skills needed to identify opportunities, develop business plans and manage entrepreneurial ventures.

- To address the contemporary business requirements and industry needs, the college regularly updates its curriculum, incorporating the emerging topics and current trends.

        Employability courses and discipline specific skill oriented courses are also offered by TamilNadu Skill Development Corporation through Naan Muthalvan Courses and these courses are incorporated into curriculum for all UG students

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years

Response: 24.32

1.2.1.1 **Number of new courses introduced during the last five years:**

Response: 213

1.2.1.2 **Consolidated number of courses offered by the institution across all   Programmes (without repeat count) during the last five years :**

Response: 876

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	[View Document](#)
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum

Response:

1. The institution constantly upgrades its curriculum and integrates the crosscutting issues relevant

to Gender Studies, Environmental Education, Human Rights, Yoga and Value Education as per the National Education Policy 2020

2. The Professional Ethics of the institution is reflected in the College Website.

3. The college promotes Gender sensitization and equitythrough courses such as value education and soft skills. Gender Studies has been made mandatory for all Under Graduate students and has been included in the curriculum of first year studentswith focus on women empowerment, health, feminism, etc.

4. Courses on development biology, Health and Nutrition, Human Physiology, Genetics, offered under UG Zoology programme also educate students on gender-related issues.

5. A separate course on Value Education has also been included in the curriculum of all first year undergraduate students to teach them human values with focus on spiritual, religious, emotional and universal values such as social unity, communal harmony, tolerance and non-violence.

6. Human Rights Course is included in the curriculum of UG History and Tourism and Travel Management students.

7. Environmental Education is included in the curriculum of all UG final year students wherein various kinds of pollution and the solutions are addressed. Apart from this, to make UG students learn more their environment, Extension Activities and Industry Visits are included in Final Semester.

8. Impact of global warming and greenhouse effectare included in the curriculum of Environmental Studies.

9. Courses related to Yoga such as Fundamentals of Yoga, Yoga and Stress management, Yoga and Health, Aasanas and Pranayama Practical are made compulsory for all UG students. The College also organizes seminars on Yoga for both students and faculty and invite experts to have practical exposure.

To understand the importance of sustainability, courses such as Soil and microbiology, Biotechnology, Wildlife Biology, etc. are included in the curriculum of UG Zoology Students. Zoology Department maintains a Vermi-Compost pit and also organizes Wild Life Week competitions every year.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.

Response: 9

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Evidence of course completion, like course completion certificate etc	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

1.3.3

Percentage of programmes that have components of field projects / research projects / internships during the last five years.

Response: 100

1.3.3.1 **Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years**

Response: 26

1.3.3.2 **Total Number of programmes offered (without repeat count) during the last five years**

Response: 26

File Description	Document
Sample Internship completion letter provided by host institutions	[View Document](#)
Sample Evaluated project report/field work report submitted by the students	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Program and course contents having element of field projects / research projects / internships as approved by BOS	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

1.4 Feedback System

1.4.1

Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 94.68

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1755	1901	1370	1362	1254

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1850	1984	1405	1433	1399

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document relating to sanction of intake as approved by competent authority	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1276	1369	970	989	966

2.1.2.2 Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1276	1369	970	989	966

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student

Response:

1. The College caters to a wide diversity of students coming from diverse learning systems and

backgrounds. Orientation Programmes and Bridge Courses/Induction Programmes are organized every year for the first-year Under Graduate students.

2. The Principal and the Head of the Departments "Greet and Meet' the students and give an introduction to the various facilities, scholarships and awards available in the College on their first day to College.

3. The learning levels of students are assessed through Continuous Internal Assessment (CIA) like tests, written/online quiz, class/online assignments, practical exercises.

4. Slow Learners are identified after the mid semester examination and are given Remedial Coaching in the college after class hours. The reasons for their poor results including personal and family problems, physical illness are identified in the Tutor-Ward meetings and counselling is given to improve their mental health. Special attention is given to the slow learners by the mentors so that the students can concentrate in their studies. Students who can not afford to pay their exam fees are helped by faculty members.

5. Bilingual explanations and clarifications are done in the class so that the slowlearners can be brought on par with the other students of the class.

6. Home tests and Additional tests are conducted outside the curriculum to improve the learning levels of slow learners.

7. Additional reading materials are given in the simplified format to improve the understanding ability of the slow learners.

8. Advanced Learners are identified and encouraged to participate in classroom activities, association meetings, intercollegiate competitions, fine arts, sports and other events. They are engaged in organizing seminars and symposiums and are asked to guide slow learners in all means and ways.

9. Advanced Learners are encouraged to earn extra credits by writing Self Study Papers (Self Enhancement Courses). They are motivated to do online courses like MOOC, Swayam, NPTEL.

10. They are also encouraged to write SET,NET,TNPSC, UPSC, RRB and other examinations.

11. Advanced Learners are encouraged to present papers and Research Scholars co-author research papers with faculty.

12. State Level and National Level Conferences and webinars are organized to enable the advanced learners to keep pace with the current echnology and scenario.Technical symposiums are conducted by various departments to enhance the Advanced learners to showcase their skills.

File Description	Document
Upload Any additional information	[View Document](#)
Provide link for additional information	[View Document](#)

2.2.2

Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 41.32

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	[View Document](#)
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The Student-Centric methods adopted are:

1. **Experiential learning:** History students learn about the ancient culture and civilization with the archeological remains and numismatics collection.
2. Tourism and Travel Management students gain experience by organized tours and field trips.
3. The Economics students organize Entrepreneurial Camps to enhance their learning experiences.
4. Industrial and field visits bridge the gap between theoretical learning and practical training. Dissections enable the students of Zoology to visualize the anatomy and physiology of animals.
5. Students' participation in science exhibitions, Inter-collegiate competitions, cultural events, District/State/National & International level sports and games and entrepreneurial camps develop creativity, collaborative ability and responsibility.
6. **Participative Learning:** Tamil Literature students assist faculty members in organizing "MuthamizhVizha" every year.
7. Students of all disciplines help to organize seminars and symposiums.
8. Physics Students experience participative learning by engaging themselves in organizing 'National Science Day" celebration.
9. Mathematics Students experience participative learning by engaging themselves in organizing 'National Mathematics Day" celebration
10. History students organize UNO day and Human Rights day as a part of participative learning.
11. Gmeet, Zoom meet and Google Classrooms were used by students during Covid-19 lockdown period.

Problem-Solving Methodologies: Practicals help students to improve their critical thinking and problem solving abilities.

1. Project based learning and internshipshelp students develop interpersonal skills and make them industry-ready. Models, slides, specimens and charts enhance their problem-solving capabilities.
2. Soft skills training, Communication practice through Tamil and English Language Lab build the confidence of students.
3. Wild life week celebrations encourage the students to participate in various competitions.
4. Extension activities inculcate the sense of commitment to serve the society. Assignments and projects offer solutions to problems Discussion forums like debates, talks, seminars arranged as part of association activities provide a platform for students to explore various avenues to solve a problem.
5. On-field activities like industrial visits, study tours and field trips give a real life experience to look at things and solve the problems.
6. Internet facilities help students for the preparation of competitive examinations, competitions and interviews.

ICT enabled tools used by teachers:

1. All Departments use LCD projectors both for classroom teaching and organizing seminars.
2. Smart board available in the Computer Science Laboratory is used for practical demonstration.
3. Audiovisual tools, G-meet, Google Classrooms, Zoom Meetings were used during Covid pandemic lockdown.
4. E-contents, YouTube recordings and web links are provided to students for anytime reference.
5. NaanMudhalvan courses introduced by the state government are taught online. The attendance is recorded through google forms.
6. Webinars related to our curriculum are organized whenever needed.
7. Research departments organize the doctoral committee meetings, synopsis presentation and viva-voce through G-meet and ZOOM meetings. Research scholars use *Shodhganga,* the online portal of UGC for research theses.
8. Virtual Alumni meet is also organized online.
9. ICT tools like Google Forms and Google Worksheets are used to conduct quizzes and assignments and for recording attendance. Screencast-O-Matic, Screencastify tools are being used for lecture capturing and editing. LaTex is used by Research Scholars for research documentation.
10. WhatsApp is widely used by teachers for message passing and for sharing Course materials.

File Description	Document
Upload any additional information	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.2

The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues

Response:

To address the academic and Psychological needs of students, the College follows effective Mentor-Mentee Scheme.

1. At the beginning of every academic year, Mentor(Tutor) mentee(Ward) allocation is done by the concerned HoDs. Each faculty in the college will act as a mentor for a minimum of 25 students. After allocation, the mentor collect all the information about the mentees.
2. Mentor Mentee meeting will be conducted twice in a semester. Apart from the regular meetings, the mentor meets the students regularly to have an effective relationship between them. A staff coordinator is assigned for the smooth conduct of motor mentee system.
3. The teacher being a mentor, continuously monitors and guide the students both personally and academically. Students are given guidance to meet the mentors for any sort of help and all the issues faced by the mentees are resolved by the concerned mentor. Students feel free to approach the mentor at any time to share their personal grievances.
4. The Mentor Mentee scheme helps

- To improve the academic performance of the student
- To monitor the regularity and discipline of the individual
- To avoid drop outs
- To encourage the students to participate in various Curricular, Co-curricular activities.
- To have contact with the parents and inform about the progress of their ward
- To inculcate moral values
- To ensure the holistic growth of the individual mentee.

File Description	Document
Upload any additional information	[View Document](#)
List of Active mentors	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.3

Preparation and adherence of Academic Calendar and Teaching plans by the institution

Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.

Response:

Every year the Calendar Committee prepares the Academic Calendar of the college. The calendar contains the following details:

- Number of working days in each semester as per the UGC norms and day order to be followed
- Government holidays and religious festivals
- Dates of mid semester and model examination
- Tamizhthai Vazhthu,College Song and National Anthem

- History of College and Prominent Features
- List of Principals over the years
- Department-wise List of Teachers
- List of Non-Teaching Staff
- Functions of various committees and clubs
- Programmes offered, Course Code and Course Structure
- Details regarding Fee particulars and various scholarship schemes
- Rules and Regulations regarding attendance, Code of conduct
- Mentor mentee meeting dates
- Reopening date and Last Working Day date

Adherence of Teaching Plans:

Important events such as Tutor-Ward meeting dates, Sarvodhaya Day etc. are mentioned in the Calendar to remind the duties to be done and to plan various committee activities. The calendar is distributed to all students and staff. The Timetable committee of the college helps the departments in the preparation of department wise time table includingtheory and Lab hours, extension activities and CLP. The College Calendar helps teachers to prepare their lesson plan, note down review dates for the project work, dates of submission of reports and dates for Yoga and Extension activities.

The Controller ofExaminations' office plans the examination process based on the academic calendar. They give the timetable of Mid Semester, End Semester, Model Examinations and Semester Examinations. They also give dates for issue of hall tickets, paper valuation, attendance entry and marks entry in COE's office and issue of marksheets based on the college calendar.

The Curriculum of each programme contain the total number of teaching hours required for each course At the beginning of each semester, a Common timetable is prepared for the entire college. Heads of the Departments do Course allotment to the faculty members in the department meeting. Based on this, the department timetable is prepared well in advance and submitted to the principal. The teaching plan for each course is prepared by the respective faculty. This includes topics to be covered, mode of teaching to be adopted and proposed topics for assignment and seminar.

File Description	Document
Upload any additional information	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years

Response: 81

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
148	148	148	148	148

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years

Response: 59.42

2.4.2.1 **Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years**

Response: 82

File Description	Document
List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)	[View Document](#)
Copies of Ph.D./D.Sc. / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.3

Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)

Response: 15.84

2.4.3.1 **Total teaching experience of full-time teachers as of latest completed academic year**

Response: 1822

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.4

Percentage of full time teachers working in the institution throughout during the last five years

Response: 100.8

2.4.4.1 **Number of full time teachers worked in the institution throughout during the last five years:**

Response: 126

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years

Response: 22.6

2.5.1.1 *Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
27	18	32	9	27

File Description	Document
Result Sheet with date of publication	[View Document](#)
Policy document on Declaration of results (if any)	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Exam timetable released by the Controller of Examination	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5.2

Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0.36

2.5.2.1 **Number of complaints/grievances about evaluation year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
77	9	0	14	28

2.5.2.2 **Number of students appeared in the examination conducted by the institution year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8757	7951	7013	4853	7432

File Description	Document
List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5.3

IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution

Describe the examination reforms with reference to the following within a minimum of 500 words

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

Response:

Since the inception of Autonomy in 2004, the college has been in the forefront of reformsin examination process andmaintenance oftransparency tostudents in the assessment process. The Examination Process is completely automated starting from timetable preparation to mark sheetprinting. The Examination Management System (EMS) software eases the tedious tasks of the COE's office, at the same time saves time. It generates Register Numbers for students automatically.The seating galley and results galley are generated in no time and with no errors.

The Continuous internal Assessment (CIA) has been completely automated and the EMS software prepares timetable, room allotment and question paper distribution. Once paper valuation is over in the COE' s office, the marks entry is made. Based on the marks obtained in Mid Semester, End Semester and Model Examination and Assignment / Seminar marks, the EMS software computes the CIA marks. Monthly Attendance is collected from the departments and list of students not eligible for writing examination due to lack of attendance is generated through the Examination Management System. Payment of Examination fees is made online through the Examination portal. Examination timetable is generated through the Software and is made available in the college website. Halltickets are generated by the software for eligible candidates based on attendance and fees payment. Thus the EMS software makes the entire CIA process easier and accurate.Supplementary Examination for students who failed in **only one course in**the final semester help them move ahead for higher studies and career prospects.Students representing Intercollegiate sports and other competitions are given aseparate time slot to take up the internal assessments and end semester examination.Students can apply for revaluation for any number of passed or failed papers. Mark statements are generated with number of security features to avoid counterfeits.Subject wise toppers list and rank holders lists are generated by the software. .All the reforms have been madefollowing the norms of the regulatory bodies namely the UGC, the Affiliating University, TANSCHE, and have been approved by the statutory bodies like theBoard of

Studies, Academic Council, Finance Committee and Governing Body keeping in mind theframework provided

Reforms during Pandemic Period

In the wake of the pandemic, there was a shift from conventional to online mode examinations using Google Classroom. Time table and examination related communications were informed to students through their Whatsapp group. Examinationswere conducted online and answer scripts were evaluated by the course teachers under the supervision ofthe Camp officer.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution

Response:

The College offers 13 UG programmes and 10 PG programmes.Outcome-Based Curriculum is implemented from the year 2021. The Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs) are clearly stated in the curriculum. Before implementation, Workshops were organized by IQAC to train the faculty members in defining the outcomes of each course based on Bloom's Taxonomy and the mapping of Course Outcomes with Programme Outcomes and Programme Specific Outcomes.The department level committee is responsible for designing the POs and PSOs for the programmes offered by their department. COs are specific to each course. The COs, POs, PSOs and syllabi designed by thefaculty members are reviewed in the Board of Studies. Based on the suggestions of BoS, COs, POs and PSOs are refined.

Hard Copy of syllabi along with the POs, PSOs and COs are available in the departments for ready reference to the teachers and students and they are also displayed on the college website so as to enable freshers to choose the Programme of their choice before applying to this College. Students were made aware of Course Outcomes during the student induction programme and is also communicated to students by the course teacher while providing the syllabi at the beginning of the semester.

File Description	Document
Upload POs and COs for all courses (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6.2

Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)

Response: 99.7

2.6.2.1 **Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:**

Response: 1336

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	[View Document](#)
Annual report of Controller of Examinations (COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.69

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1

The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

- The research policy framed by the affiliating university, the Bharathidasan University, Tiruchirappalli, is adopted by the institution for ensuring quality of research.
- The College has a Research Committee constituted by the Principal. The Principal is the President of the Committee. There are three more members of research committee, with one senior faculty member from Arts, Science and Commerce disciplines.
- The aim of the research committee is to encourage major and minor research projects among students and faculty. The research departments are encouraged to improve the Ph.D. intake thereby helping Ph.D. aspirants from rural background.
- The Committee scrutinizes the proposals sent by faculty and students for research projects and funding.
- The committee also ensures whether the applicable rules and regulations as well as the established standards and norms of Bharathidasan University related to research are strictly adhered to.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

3.1.2

The institution provides seed money to its teachers for research

Response: 5

3.1.2.1 **Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	5.00000	0

File Description	Document
Sanction letters of seed money to the teachers is mandatory	[View Document](#)
List of faculty who have been provided with seed money for research along with the title of the project, duration and amount year-wise	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Audited Income-Expenditure statement highlighting the expenditure towards seed money endorsed by the Finance Officer	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.1.3

Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years

Response: 0

3.1.3.1 **Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years**

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1

Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)

Response: 0

File Description	Document
Institutional data in the prescribed format (data template is merged with 3.2.2)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.2

Number of research projects per teacher funded by government, non-government , industry, corporate houses, international bodies during the last five years

Response: 0.02

3.2.2.1 **Number of research projects funded by government and non-government agencies during the last five years.**

Response: 3

File Description	Document
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.1)	[View Document](#)
Copies of the grant award letters for research projects sponsored by government agencies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.3

Percentage of teachers recognised as research guides as in the latest completed academic year

Response: 7.83

3.2.3.1 **Number of teachers recognised as research guides as in the latest completed academic year:**

Response: 9

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	[View Document](#)

3.3 Innovation Ecosystem

3.3.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

- The College has a Research Committee for ensuring quality of research, research projects and articles. Moreover, the institution has a Digital Library and N-List subscription to assist Research Scholars in accessing research materials.
- To create awareness on protecting Intellectual Property, the college has constituted an intellectual Property Rights (IPR) Cell.
- Students are also actively involved in knowledge transformation activities. Department of Computer Science trains PG students on website and Android Application development for their project work. The PG Students of Computer Science have also initiated a "Computer Science PG Forum" for exchange of knowledge with other Science students.
- Department of Commerce gives training to the students on the marketing skills and banking. The Students of Commerce run a forum and organize competitions for students.
- Department of Zoology trains students on Vermicompost Production from organic decomposable wastes using earthworms. The Department of Botany also has initiated medical coding program under Naan Mudhalvan (NM) programme of the state government.
- Department of Physics and Department of Tourism and Travel Management have signed MoU for collaboration of research and job. Department of English has established a language lab for the development of soft skills.
- Department of Tamil also conducts various competitions for the development of artistic skills, writing skills and public speaking skills among the students and thereby making them professional writers and effective public speakers.
- Department of History organizes training on inscription reading and coin exhibition.

File Description	Document
Upload any additional information	[View Document](#)
Link for Any other additional information	[View Document](#)

3.4 Research Publications and Awards

3.4.1

The Institution ensures implementation of its stated Code of Ethics for research.

The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:

1. **Inclusion of research ethics in the research methodology course work**
2. **Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
3. **Plagiarism check through software**
4. **Research Advisory Committee**

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	[View Document](#)
Constitution of research advisory committee and its proceedings as approved by the appropriate body.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.2

Number of candidates registered for Ph.D per teacher during the last five years

Response: 5.11

3.4.2.1 **Number of candidates registered for Ph.D during the last 5 years:**

Response: 46

File Description	Document
Ph.D. registration letters/Joining reports of candidates.	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.3

Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years

Response: 0.89

3.4.3.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Response: 123

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to the uploaded papers, the first page/full paper (with author and affiliation details) on the institutional website	[View Document](#)
Links to the paper published in journals listed in UGC CARE list	[View Document](#)

3.4.4

Number of books and chapters in edited volumes published per teacher during the last five years

Response: 0.01

3.4.4.1 **Total Number of books and chapters in edited volumes published during the last five years**

Response: 2

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.5

Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science

Response: 10.37

File Description	Document
Bibliometrics of the publications during the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.6

Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution

Response: 8.5

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document](#)

3.5 Consultancy

3.5.1

Revenue generated from consultancy and corporate training during the last five years

Response: 8

3.5.1.1 **Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	8.00000	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
CA certified copy of statement of accounts as attested by head of the institution	[View Document](#)
Audited statements of accounts indicating the revenue generated through corporate training/consultancy.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.6 Extension Activities

3.6.1

Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)

Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words

Response:

Our students are members of NSS, NCC, RRC and YRC and are involved in various extension activities. Our College has four NSS units sanctioned by Bharathidasan University, Tiruchirappalli each comprising 50 volunteers. The NSS units are involved in a lot of community services as follows:

- Periodical campus cleaning
- AIDS awareness programmes
- Blood donation
- Book Fare Awareness rally
- Child Labour Prevention rally
- Alcohol Prohibition rally
- Road safety rally

- Canvassing against Ragging Eve Teasing
- Tree plantation
- Covid and Dengue awareness
- Fire service and rescue demonstration
- Diasaster management and road safety programmes
- Plastic eradication programmes
- Legal Awareness Programmes
- Vaccination Drive
- Eye Camp
- Cyber crime awareness rally

National functions like Independence Day and Republic Day are celebrated every year to promote national integration and patriotism.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

3.6.2

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years

Response: 111

3.6.2.1 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
42	12	20	18	19

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.7 Collaboration

3.7.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

Response: 4

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for

1. **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
2. **ICT – enabled facilities such as smart class, LMS etc.**
3. **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.**

Response:

The College is located in the heart of the city which is accessible from the bus stand as well as railway station. The institution has a calm and congenial atmosphere for both the teachers and students and is both eco-friendly and plastic-free. The highlights of the infrastructure are:

1. The College has **a vast area of 17 acres** with **the built up area of 16432 square metre.** The College has a Central Administrative Block with Principal's Room and the College Office. The Controller of Examinations' office run in two blocks.
2. **(i) Classrooms** : The college has **seven academic blocks** comprising **72** classrooms built by the Public Works Department of state government. The classrooms are spacious, well-furnished with adequate ventilation, lighting, fans and other electrical gadgets.
3. Tamil, Mathematics, Physics, Computer Science and Zoology departments are equipped with LCD Projector to supplement the learning process.
4. The classrooms are also utilized for organizing various government exams like State Eligibility Test (SET), Tamil Nadu Public Service Commission (TNPSC) Examinations and Court Examinations.
5. **(ii) Laboratories** Theoretical concepts are to be suitably supplemented by experiments in laboratories. Hence, all the **S**cience laboratories are stocked with necessary equipments and specimen to carry out experiments. Safety devices such as fire extinguishers are also available in Chemistry department.
6. The institution has **Language Laboratory** for English, Tamil and Soft-skill training.
7. **(iii) Computing Equipment Two** fully air-conditioned computer laboratories housing **60** computers meet the computing requirements of Computer Science courses. A smart board is also present in the Computer Science department which is used for practical demonstrations.
8. In addition, 50 computers are there in the **Computer literacy programme (CLP) laboratory**. These computers are useful to promote computer literacy among students of other disciplines. The nodes are connected through structured cabling, assisted with Laser/Inkjet Printers, DVD Writers, Digital Video Cameras, and Scanners. The students are also encouraged to bring their own laptops to do their assignments and projects.
9. Physics department has FTIR (Fourier Transform Infra Red) spectroscopy to assist Physics research scholars in their research activities. They also do collaborative research work with other institutes and centres.

10. Vermi-Compost bed and Plant-Tissue Culture Roomare also available.
11. **(iv) Infrastructure for Co-curricular / Extra-curricular Activities:** Conference Hall/ AC Hall with a seating capacity of **150**, equipped with electronic podium and audio/video facilityis used to host meetings, conferences, symposia and Seminars.
12. A mega open auditorium with a seating capacity of **1000** with audio facilities is used for College functions and Inter/Intra Collegiate Competitions.
13. A building-surrounded Playground houses a badminton court, Kabbadi ground, Basket ball ground and a kho-kho ground.
14. Students Co-operative Stores, Herbal Garden, Indoor Games room, Canteen, Vehicle parking sheds, cycle stands and security cubicles are also available in the campus.
15. Students' welfare hostels run by the state government (Two BC hostels and One SC hostel) are also very nearer to the College.

A Students' Co-operative Stores which supplies essential stationary items to the students and staff is functioning in the campus.

File Description	Document
Provide the link for additional information	View Document

4.1.2

Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years

Response: 23.83

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
000	0000	114.00	0000	227.00

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- The College Library functions under two roofs, the Central Library and the Departments Library. The Central Library holds common books, which is used by students of all discipline. Each department has a Department Library which holds text books and reference books of that department.
- The purpose of the department library is to have hassle-free issue of text books to students.
- The Central Library is automated with Koha Library Automation Software. The Digital Library has ten computers with internet connectivity, so as to enable students and research scholars browse materials.
- The institution has also subscribed for N-List.
- The library is efectively used by faculty and students

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.2.2

Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years

Response: 0.48

4.2.2.1 **Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.09945	2.25	.25000	.257104	2.00

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- The College has a well-maintained IT infrastructure that caters to computing needs of the institution.
- **90** high-configured computers and servers are available in the College, out of which 60 computers and a server are available in the Computer Science department. 50 systems have internet facility. All these computers are LAN connected, and students are given unique login credentials to ensure security to their programs.
- 40 computers are available in Computer Literacy Programme with Wi-Fi connectivity for imparting computer education to non-computer science students. 10 computers are available in the Digital Library, 2 in Principal's Office, 5 in COE office and 5 in College Office.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.3.2

Student - Computer ratio (Data for the latest completed academic year)

Response: 27.31

4.3.2.1 **Number of computers available for students' usage during the latest completed academic year:**

Response: 174

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.3.3

Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development

Response:

The institution has no dedicated audio visual centre, but faculty use online tools and applications for e-content development.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years

Response: 2.51

4.4.1.1 *Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)*

2022-23	2021-22	2020-21	2019-20	2018-19
1.63980	1.36687	.24124	9.58857	23.13231

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words

Response:

The college has an established procedure in maintaining and utilizing physical facilities and equipments. The physical facilities maintained in the college are:

1. **Maintenance of Laboratory:** Laboratory equipments are well-accounted by maintaining Stock Register in all departments. Trained lab-assistants are available in all laboratories. Computers, Instruments and equipments are maintained by Lab Assistants. Internal stock verification is done every year by a committee constituted by the Principal. List of items to be condemned are

recommended by the committee in the checking report. E-wastes were disposed after obtaining proper permission from the Director of Collegiate Education, and the stocks were removed from the Stock Register. Fire extinguishers are installed and maintained in all laboratories.

2. **Maintenance of College Library:** Annual stock verification is done by the committee constituted by the Principal every year and Condemnation List of books is recommended by the checking officers. Library building is maintained by the Public Works Department of state government. Digital library with 1 Server and 10 Client Computers with internet facility is available in the Central Library. Students make use of these computers for browsing free of cost. M. Phil. and Ph.D. theses are maintained in the library for reference. Library functions between 9.30 am and 5 pm on all working days. E-books and e-journals using INFLIBNET Books and periodicals are utilized by aspirants to prepare for various competitive examinations.

3. **Maintenance of Sports Complex:** Maintenance of sport infrastructure including playground and indoor sports room are maintained from PWD and the sports fund collected students during admission. Physical stock verification and equipment maintenance are done annually by the checking committee. Badminton Court, Basketball and Volleyball Court and Indoor Stadium for playing Chess and Carrom are maintained from the sports fund.

4. **Maintenance of Computer** All computers and air-conditioners in labs are serviced by trained technicians from companies.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 79.02

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2996	3701	3140	3085	3007

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years

Response:

- The IQAC of the College organizes Career Counselling programs for the benefit of students.
- The Placement Cell and Career Guidance Cell of the College also organizes Competitive Examination Coaching and organizes placement camps.

- All departments have organized Career Conselling Programs for final year students.
- The State Government also included Career Oriented Programs named "Naan Mudhalvan" with 2 credits as part of the curriculum since 2022-2023.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.1.3

Following capacity development and skills enhancement activities are organised for improving students' capability

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)**
4. **Awareness of trends in technology**

Response: A. All of the above

File Description	Document
Report with photographs on programmes conducted for awareness of trends in technology	[View Document](#)
Report with photographs on programmes/activities conducted to enhance soft skills, Language & communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3.Mechanisms for submission of online/offline students' grievances

4.Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee monitoring the activities and number of grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 24.4

5.2.1.1 **Number of outgoing students placed and progressed to higher education during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
311	395	241	298	272

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years

(eg: NET/SLET/ Civil Services/State government examinations etc.)

Response: 0.5

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	4	7	4	7

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years

Response: 30

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	9	1	7	4

File Description	Document
list and links to e-copies of award letters and certificates	**View Document**
Institutional data in the prescribed format (data template)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.

Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words

Response:

An active Student Council persists in the College which helps the administrators in all possible ways and means. The duties and responsibilities of the Students Council are:

1. **The Union Department elects the College President and Secretary from their own department so as to have maximum interaction with them in all activities. They help the Union Department in organizing College Assembly on Mondays.**
2. **They also organize Fine Arts Competitions effectively without any conflict between students of various departments.**
3. **The Sports Secretary is elected by the Physical Director based on the National or State records of players and who has won laurels to the College. The Sports Secretary plays a major role in organizing the sports day competitions, the march-past and the sports day function. She is also responsible for organizing the parade on National celebrations such as Independence Day and Republic Day.**
4. **The Head of the Department elects the Association Secretaries one for UG and one for PG and also the Class Representatives. Department association functions, Seminars and Symposium are organized by the Association Secretaries and Class Representatives.**
5. **The Class Representatives also help the College Office in collecting scholarship forms, remind all students on fees payment and other dates to remember.**
6. **They also organize Extension Activity Trips and other academic activities.**
7. **They represent Anti-Ragging Committee, Anti-Sexual Harassment Committee, Internal Compliants Committee, Discipline Committee, Grievance Redressal Committee and they also contribute articles to College magazine.**
8. **Student Council helps in organizing Convocation and College functions by looking after discipline.**

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.3.3

The institution conducts / organizes following activities:

    1. **Sports competitions/events**
    2. **Cultural competitions/events**
    3. **Technical fest/Academic fest**
    4. **Any other events through Active clubs and forums**

Response: A. All four of the above

File Description	Document
Report on Sports, Cultural competitions/events, Technical/academic fests, Any other events through active clubs and forums along with photographs appropriately dated and captioned (whichever is applicable)	[View Document](#)
List of students participated in different events year wise signed by the head of the Institution	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of circular/brochure indicating such kind of activities.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.4 Alumni Engagement

5.4.1

Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:

Response: 16.11

5.4.1.1 **Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:**

2022-23	2021-22	2020-21	2019-20	2018-19
1.43400	13.64157	0.87125	0.15333	0.00944

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	[View Document](#)
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.4.2

Alumni contributes and engages significantly to the development of institution through academic and other support system

Describe the alumni contributions and engagements within a maximum of 500 words

Response:

The College has a registered Alumni Association and the Alumni Association meeting is conducted once a year. Online meetings are also organized to enable them join from their place. They support the institution in the following services:

1. **All Alumni members contribute financially to the Old Students' Association (OSA) fund in their final semester. This fund is utilized for appointing sweepers and scavengers thereby maintaining cleanliness in the campus.**
2. **The Alumni of the department of Computer Science contributed to register the department and they also fund and organize the symposium 'GACCSTES' every year.**
3. **Our Alumni are working in government posts, industries and in IT companies. The Alumni members working in our College organize Seminars and Symposiums with the help of Student Council.**
4. **They motivate students of their area to join this College for pursuing higher studies.**
5. **They play a vital role in guiding and helping the students during campus placement drives.**
6. **Alumni who occupy high positions in government or private companies are invited to share their experiences and motivate the students. Alumni enrich the skills of our students by acting as resource persons in Seminars and webinars organized by the departments.**
7. **Notable Alumni who are academicians contribute to curriculum design and are included in the Board of studies, Academic council and Governing body meetings. Feedback and suggestions obtained from such prominent alumni are taken into consideration for the design of a better curriculum.**

File Description	Document
Provide the link for additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Nature of governance:

1. Institutional Governance at academic and administrative level reflects its mission and vision to implement the expected outcomes of learners. The Government and the Head of the Institution (Principal) actively participate in making the policy decisions.
2. Stakeholders are also actively involved in the formulation of the policy statements. Action plans are made by the Principal after discussion with the College Council.
3. The College Council is the decision making body. This Council is headed by the Principal. The decisions made by this Council are passed on to the Heads of all Departments and through them the faculty members are involved in implementing the decisions made. The teachers are involved both in the decision making and in the implementation process.
4. The Principal, who serves as the institution's chief administrative and academic officer, manages and keeps an eye on the elements of operation and development, including its administrative, academic, co-curricular, extracurricular, and extension programs.

Participation of Teachers in Decision Making Bodies:

The motto of the college being "Self Reliance and Service", the teachers are self-reliant and they participate in various committees and forums with the intent of serving girl students hailing from economically weaker and downtrodden sections of the district. Their participation at various levels is highlighted below:

1. Administrative Level

1. Members of Statutory & Non-Statutory Committees and Cells/Clubs /Forums/Association such as Governing Body, Academic Council, Board of Studies, Examination Committee, Purchase Committee, Result Passing Board, etc.
2. Policy and Procedures
3. Annual Academic Audit
4. Rules and Regulations
5. Infrastructure
6. Budget/Expenditure
7. Green Campus initiatives
8. Admission
9. Research/Collaboration/Consultancy

10. Discipline and safety

2. Departmental Level

1. Curriculum Design
2. Collaboration/Consultancy/Research
3. Trainings/Internships/Workshops/Seminars/Conferences
4. Community Engagement
5. Discipline/Decorum
6. Maintenance
7. Remedial coaching, mentoring.

NEP Implementation

- The concept of Non Major Elective courses adds multidisciplinary approach to all the programmes there by facilitating the students to choose a course offered by other department.
- A recent initiative of TANSCHE – Unified Common Curriculum helps students to reap the benefits of NEP2020.
- The skill enhancement courses implemented through Naan Mudhalvan Scheme of the Government of Tamil Nadu enable students to get either placements or pursue higher education.
- The State Government encourages the students to study in the regional language by giving Tamil Medium Stipend in each semester.
- The curriculum of all Undergraduate and Postgraduate programmes has been designed to meet the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs).

Vision

- To impart higher education to women in and around the neighbourhood of Pudukkottai district.
- To inculcate Self-reliance among women students and empower them through education by enhancing the qualities of competence, confidence and excellence there by providing Service to the community.

Mission

- To aim at empowering the socially backward women of Pudukkottai and its suburbs by dissemination of knowledge through education and various life skills.
- To create awareness of the social responsibility and make them serve as a valuable resource for the society and community.
- To constructively equip knowledge among younger generation to protect environment.
- To promote values, responsibility, patriotism and social awareness among students and to make them conscientious citizens of the nation.

File Description	Document
Upload any additional information	**View Document**
Provide the link for additional information	**View Document**

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The perspective plan of the institution is effectively deployed by the guidance of the Principal and with the permission of the Director of Collegiate Education of Tamil Nadu.

1. The infrastructure construction and maintenance is planned by the College Council along with Public Works Department (PWD) by submitting Priority List to the Government. The funds approved is utilized properly by the PWD, audited and Utilization Certificate produced to the Government every year.
2. Computer Science Block partially funded by RUSA and the MGR Building funded by the State Government in lieu of the Centenary Celebration of the former Chief Minister of Tamilnadu, Dr.M.G.Ramachandran are the new addition to infrastructure during the assessment period.
3. The Academic Calendar Committee prepares the academic calendar every year guided by the Principal in the committee meeting convened in the beginning of the academic year. All the activities recorded in the academic calendar viz., Tutorial Meetings, Examination Schedules, National functions are deployed in the dates mentioned.
4. The college has moved from Choice Based Credit System to Outcome Based Education. The academic activities of the college are planned and deployed by the IQAC and Controller of Examination's office. The objective of the college in designing outcome based and mapping based curriculum has been implemented since 2021.
5. The successful implementation of the plans discussed in the Academic Council has resulted in the increase in the number of new courses introduced in the assessment period. The comprehensive curriculum fosters students' analytic, creative and subject skills needed for the emerging job markets.
6. Feedbacks are obtained from various stakeholders and the curriculum has been revised accordingly.
7. Funds and scholarships have been increased by the state government and there has been a significant progress in research and development.
8. Research activities have been improved and six departments currently offer research programs.
9. Automated software has been installed in the Controller of Examination's office to speed up the examination process.
10. Adequate Field trips and industrial visits are also provided for the students.
11. Introduction of Tamil Language Laboratory is a milestone in the attainment of goal.
12. Increased extracurricular and co-curricular activities paved way for the growth of different mental

and personality traits of students.

13. Symposiums and Career Counselling programmes are organized quite often to make students industry-ready.
14. Social outreach programs for community's development have been implemented through extension activities by students.
15. Memorundum of Understandings (MoUs) have been signed between the institution and industries, so as to increase industry collaboration.
16. The college is committed to provide quality education with computer skills to the poor at an affordable cost. This has been achieved through the Computer Literacy Programme which imparts computer knowledge to all Under Graduate students except Computer Science.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide the link for additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:

1. **Administration including complaint management**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examinations**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Well-being of the staff is important for effective functioning of the Institution. Kalaignar Karunanidhi Government Arts College for Women has effective welfare measures for all the staff members. The institution effectively implements the welfare schemes for teaching faculty and non-teaching staff.

- All the employees of the college, both teaching and non-teaching, enjoy the welfare measures as per the rules of the Government of Tamil Nadu.
- The Career Advancement Scheme (CAS) for teachers evaluates the performance of the teachers on various parameters like their contribution to curricular and co-curricular activities, participation in the administration, their dedication in evaluating the progress of the students, mentoring record etc.
- Non-teaching staff can be promoted to the next grade after completing specified statutory requirements such as training and account tests.
- Special on duties are available for the faculty members to attend Orientation and Refresher courses.
- To update the knowledge and skill sets of faculty members, they are provided with on duties to attend Workshops/Seminars/Conferences and Faculty Development Programmes.
- Registration fee/ travel grant is paid by the institution to the faculty to attend these programs.
- Workshops and Training programmes are organized in the Institution for the faculty members through IQAC
- Study Leave for a maximum period of two years to complete the research work for eligible staff members

Welfare Measures for Teaching and Non-Teaching Staff:

- Yoga camps are being organized for the staff members for both teaching and non teaching to improve the mental health.
- Teachers' day and Women's day celebrations
- Sports competitions for Teaching and Non teaching faculty during Annual Sports day meet.
- Permitting staff to pursue higher studies

- Medical Leave and Maternal Leave for eligible staff members
- Annual Increment
- Earned Leave
- Family Health Insurance
- Special Provident Fund
- General Provident Fund
- Compensatory Provident Fund

- Interest Free Festival Advance
- Leave for Religious holidays
- Special OD for participation in Orientation, Refresher and Short-Term Courses
- OD for participation in workshops, conferences and training programmes
- Provident Fund loan and Gratuity benefits to regular staff members as per the Service Rules

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.49

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	1	1

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years

Response: 30.15

6.3.3.1 **Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/** *Management Development Programs (MDP)* **during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	48	90	23	4

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources

Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words

Response:

The College pays keen attention in mobilizing funds. The various sources are:

1. Being a Government College, the College receives fund for its operations from the Government. The College receives funds from the Government for salary of staff members, infrastructure development, maintenance and purchase of Books and Equipments.
2. The University Grants Commission (UGC) also provides funds to the college under Autonomy

Grant, Infrastructure Grant and RUSA.

3. Research Fund is generated in the College by means of Fees collection from Ph.D and M.Phil Scholars. Research fund is utilized for organizing workshops and seminars and for the welfare of departments offering Research programmes.

4. Faculty members also get financial assistance from the higher education agencies of State Government of Tamil Nadu and Government of India such as TNSCST, TANSCHE and DST for doing research projects under minor/major research project schemes.

5. The COE office mobilizes funds from Fee Collection which is utilized properly for examination process as well as improving infrastructure. The Finance Committee ensures the optimal utilization of funds. The funds are also by a qualified Auditor and Utilization Certificate is obtained before it is being submitted to Government Audit.

6. Students get welfare scholarships and 'Pudhumai Penn' scholarship for girls from the state government.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.4.2

Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)

Response: 555.45

6.4.2.1 **Total Grants received from government/non-government bodies, philanthropists year wise during last five years** *(not covered in Criterion III and V)* **(INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
91.89	66.04	70.42	128.68	198.42

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the sanction letters received from government/ non government bodies and philanthropists	[View Document](#)
Annual audited statements of accounts highlighting the grants received	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4.3

Institution regularly conducts internal and external financial audits regularly

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

Response:

The funds received from various sources are audited both internally and externally. The finance committee also ensures proper utilization of funds generated in the institution.

Internal Audit

The Internal Financial Audit is done by the Principal, Purchase committee and the Head of the Departments before submitting bills to Government audit.

External Audit

The External Financial Audit is periodically conducted by the appointed team of auditors by the Director of Collegiate Education and Auditor General of India, Chennai.

1. The utilization of the funds received from the government and various funding agencies like UGC, TANSCHE, RUSA are audited twice by the Auditors from the office of the Accountant General (AG), Chennai, and by the auditors of the office of the Director of Collegiate Education, Chennai.
2. The funds of Parents Teachers Association (PTA), Alumni Association and the Controller of Examinations (COE) office are audited by local auditors and Government auditors.
3. The audit objections are properly rectified and the rectification report is also sent to the authorities concerned.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –

- **Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)**
- **Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words

Response:

IQAC has been instrumental in designing effective curriculum design, encouraging research and providing student support. The IQAC of our college has taken many initiatives for institutionalizing quality assurance. Two initiatives institutionalized by the IQAC of our college are External Academic Audit and Workshops and other Career Counselling Programmes.

1. To impart Innovation in Teaching, the IQAC encourages e-content development. For effective curriculum design, the IQAC has organized workshops on outcome-based curriculum and mapping of POs, PSOs with COs. Apart from this IQAC also organizes Career Counselling Programmes to increase employability prospects for outgoing students.
2. IQAC organizes External Academic Audit for auditing the activities of the departments. External Academic Audit is organized every year to audit department audit proposals. Moreover, well-articulated feedback mechanism has been framed by the IQAC and feedbacks are collected from Students, Parents, Alumni and Teachers based on which the curriculum is framed.

Post-Accreditation Initiatives of IQAC

1. External Academic Audit
2. Student Induction Program
3. Skill-Training Programs
4. Webinars

5. MoUs
6. Outcome-Based Curriculum Design

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.

Response:

The IQAC reviews the academic activities of the college by the following measures:

1. **External Academic Audit:** IQAC conducts External Academic Audit of the College, by inviting experienced Academic Auditors from reputed institutions. The purpose of Academic Audit is to evaluate the academic activities of various departments. Department Profile, Seminars/Workshops/Conferences organized by the Department, MoUs Signed, Students' pass percentage, Students' Progression to higher education, Students' Drop out, Workshops / Seminars / Conferences organized and attended, Minor / Major research projects carried out are audited by the external audit members.

2. **Learning Outcomes:** Outcome based curriculum design and the mapping of POs, PSOs with COs was introduced in the year 2021. The workshop for training faculty members on mapping was organized by IQAC. Learning outcomes are reviewed in the Board of Studies meeting and are approved in the Academic Council. Feedbacks collected from the stakeholders are analyzed and submitted to the statutory bodies for further action. Result Analysis is done after paper valuation and deviations if any are viewed for remedial action.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5.3

Institution has adopted the following for Quality assurance*:

1. **Academic and Administrative Audit (AAA) and follow up action taken**
2. **Conferences, Seminars, Workshops on quality conducted**
3. **Collaborative quality initiatives with other institution(s)**
4. **Orientation programme on quality issues for teachers and students**
5. **Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
6. **Any other quality audit recognized by state, national or international agencies**

Response: A. Any 5 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

- To inculcate gender equity among women students, Gender Studies paper is introduced for all Under Graduate Students in Curriculum.
- Anti-ragging committee creates awareness among students to assert their rights and to educate them about women empowerment
- Anti-sexual harassment committee is also active in the college.
- International Women's day is celebrated every year.
- During field trips, extension activities and other co-curricular activities outside the campus, women faculty accompany students.
- To facilitate women students and faculty on campus, napkin lending machine and incinerators are available in the campus. Sanitary napkins are also sold in students' co-operative stores.
- To assist nursing students and faculty, a baby-care centre is functioning in the campus.
- A health-care centre is also functioning in the campus to give first-aid and to treat students at times of need.
- Medical check-up is also organized every year for all first year students to facilitate periodical checkup by invited doctors.
- Pudhumai Penn scheme initiated by the state Government provides financial assistance to students in rural background hailed from Government schools.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures
1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

Response: C. Any 2 of the above

File Description	Document
Geo-tagged photographs of the facilities.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **e-Waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- Solid Waste Management: Dustbins are kept all over the campus for the disposal of waste. It is collected properly in common place and disposed by Municipality.
- Campus is plastic free and its use is prohibited inside the campus.
- Incinerators are made available in all washrooms for hygienic and safe disposal of used sanitary napkins.
- E-Waste Management: E-wastes are disposed through invited tenders by the state Government.

File Description	Document
Geo-tagged photographs of the facilities	[View Document](#)

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. Any 3 of the above

File Description	Document
Geo-tagged photographs of the facilities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.5

Green campus initiatives include

Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words

Response:

Green Campus Initiatives of the Institution include:

- Entry of automobiles is restricted inside the campus. Bicycles and cars are parked in the vehicle parking area near the entrance.
- Use of bicycles are encouraged and are widely used by our students.
- Pedestrian Friendly pathways help students to move to different blocks inside the campus.
- Use of Plastic is banned in the College Canteen and throughout the campus.
- Green landscaping with trees along with herbal plants are maintained in the campus.

File Description	Document
Policy document on the green campus/plastic free campus	[View Document](#)
Geo-tagged photographs/videos of the facilities	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.6

Quality audits on environment and energy are regularly undertaken by the institution

The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environmental audit
2. Energy audit

    3. **Clean and green campus recognitions/awards**
    4. **Beyond the campus environmental promotion and sustainability activities**

Response: D. Any 1 of the above

File Description	Document
Report on environmental promotion and sustainability activities conducted beyond the campus with geo-tagged photographs with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.7

The Institution has Differently-abled (Divyangjan) friendly, barrier free environment

Write description covering the various components of barrier free environment in your institution in maximum of 500 words

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response:

The institution provides Differently-abled facilities which include

- Ramps are available in all blocks / buildings for easy access by differently-abled students and faculty to classrooms and laboratories.
- Divyangjan friendly washrooms available in the new-building inside the campus.
- A visually-impaired Divyangjancentre with JAWS software-installed computers and a printer is available.
- Scribeand soft copy / e-content reading materials are provided to visually-challenged students.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other diversities (within 500 words).

Response:

The Institutional efforts/initiatives in providing an inclusive environment include:

- The institution aims at bringing tolerance and harmony among students and faculty and other stakeholders by celebrating many National, International days and Festivals.
- Pongal or harvest festival celebrated by the students of all departments in the month of January is a unique cultural festival in Tamilnadu that strengthens and brings studentscommunity together.
- The EBSB club is a symbol of Cultural diversity that exchanges cultural traits with the students of other states.
- The institution takes initiatives by organizing Fine Arts Competitions andSports Day, Independence Day, International Women's Day, Sarvodhaya Day, International Yoga Day, National Mathematics Day, National Science Day, World Tourism Day and Constitution day celebrations.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Response:

- Sensitization of students and employees of the institution is done through curriculum as well asextra-curricular activities.
- To preserve constitutional obligation, Independence Day, Republic Day and Sarvodhaya Day are

celebrated every year.

- The duties, rights and responsibilities of students are well-taught in the Induction Programme given to first year students on their first day to College.
- Constitution Day is celebrated by the Department of History every year to create awareness on the importance of Constitution and Fundamental Duties and Rights.
- Rallys are organized to create awareness on road safety among public.
- Seminars on the various rights, duties and responsibilities of citizens are alsoorganized.
- Value Education is made acompulsory component in curriculum to inculcate value among students.
- Environment Studies Course is added in the curriculum of First Year UG students to give insight into environmental acts, wildlife protection act, forest act and global environmental concerns.

File Description	Document
Details of activities that inculcate values necessary to nurture students to become responsible citizens	[View Document](#)

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The institutional Code of Conduct principles are displayed on the website**
2. **There is a committee to monitor adherence to the institutional Code of Conduct principles**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. Any 3 of the above

File Description	Document
Policy document on code of ethics.	[View Document](#)
Handbooks, manuals and brochures on human values and professional ethics	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice I

1. **Title of the practice : Assembly Organized by Students' Union**

2. Objectives of the practice

The objective of organizing weekly assembly is to assemble all students and faculty under a single roof for delivering invocation and making announcements. In the Weekly assembly, students and faculty come together for various purposes, such as announcements, presentations, discussions on important topics, or guest speakers. These assemblies often serve as a platform for sharing information, fostering a sense of community, and addressing relevant issues within the college. They can cover a range of topics including academic updates, extracurricular activities, campus events, and student achievements.

The best part of this practice is that it is being organized by the Students' Union in our institution. The President and Secretary of the Students' Union organize this weekly assembly every Monday.

The purpose of the assembly is multifaceted. It teaches punctuality, discipline and obedience and brings out the leadership skills of students. It serves to disseminate important information, celebrate achievements, discuss campus issues, promote upcoming events, or provide a platform for guest speakers to share insights or expertise.

3. The Context

This get-together overcomes discrimination and brings harmony among students from varied economical background. Story telling to inculcate moral values is also a part of the assembly practice. It promotes leadership Skill Development of students by involving them in planning, organization, and execution of assembly.

Active participation during assemblies, such as asking questions, providing feedback, or volunteering for presentations or discussions, demonstrates that attendees are actively involved. Recognition of student, faculty, and staff achievements during assemblies and the positive response from the community can indicate the success of celebrating accomplishments and fostering a supportive environment. Observing positive changes or developments within the college community as a result of information shared, discussions held, or initiatives launched during assemblies can demonstrate their effectiveness in driving positive outcomes. The context of the weekly assembly aims to serve the needs of the community, promote engagement and contribution of students in organizing events.

4. The Practice

This is a notorious practice followed since the inception of the institution in 1969. The college conducts assembly every Monday at 9.30 am.

The assembly comprises

1. Invocation – Tamilthai Vazhththu and College Song which is a distinctive practice of praising the institution by a song compiled by the Former Head of the Department of Tamil, Dr.S.Nalinidevi.
2. Thirukkural – Reciting two thirukurals written by the renowned Tamil Poet Thiruvalluvar is a practice of teaching value education.
3. Thought for the Day –Quotes of Famous personalities are recited by students as a practice of motivation.
4. Story Telling : This is followed as a practice of inculcating moral values among students.

1. News Reading: This is followed as a practice of bringing out the updates of current affairs among students and faculty.
2. Announcements: All announcements like inter and intra collegiate events, scholarships, fees, examination dates, bus passes, training, placement, academic and professional meets, discipline and all other information are disseminated to the students.
3. Honouring Achievements: Recognition of student, faculty, and staff achievements during assemblies and the positive response from the community can indicate the success of celebrating accomplishments and fostering a supportive environment.
4. Motivation lectures by a resource person will be delivered during the assembly.
5. Attendance: Attendance of students for assembly is made mandatory by taking attendance for a class of students chosen at random.
6. Oath: To eliminate caste and creed disparities among students, "Oath on abolishing untouchability" is taken by students in every assembly.
7. National Anthem: National Anthem is sung at the end of the assembly as a practice of promoting national integrity and Unity in Diversity.

5. Evidence of success

Conducting Assembly till date since the inception of the College is an evidence of success of this practice. The students of various departments organize the assembly by department rotation. The President and Secretary of the Students' Union and the Association Secretary of the organizing department takes care of the practice.

The Assembly practice empower students by involving them in the planning, organization, and execution of assemblies, thereby promoting leadership skills, teamwork, and initiative-taking. This helps students in organizing the Fine Arts Competitions and Sports events among students of various departments with ease and harmony.

Organizing educational sessions, workshops, or presentations, personal development, career readiness, health and wellness, diversity, and social issues are promoted among students which is the success of this practice.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The distinctiveness of any higher education institution can stem from various factors such as its academic programs, faculty expertise, research opportunities, campus culture, extracurricular activities, geographic location, facilities, and reputation. The factors that contribute to the distinctiveness of our institution are:

- **Social development**: The social skills are nurtured through various activities conducted by the National Service Scheme (NSS), Red Ribbon Club (RRC), Youth Red Cross (YRC), Students Service League (SSL), Rotaract Club and through the extension activity carried out by final year Under Graduate students of the institute. The students are exposed to the diverse social structure and their issues, particularly in the neighboring areas, through the extension activity and the National Service Scheme implemented at the Institution. The students undertake activities of spreading social awareness about various burning topics such as Protection of Girl Children, Women Health, Swatch Bharat, AIDS Awareness, Drug Eradication Rally, Child Labour Prevention Rally, Road Safety Rally etc. While doing so, they also become aware of the issues of the society and think on probable measures to solve them.

In the one week camp organized by the four units of NSS every year, the students take part in helping the neglected part of the society like orphans and old age people. "*Ek Bharat Shreshth Bharat*" in collaboration with the Government Degree College, Surankote, Poonch, Jammu & Kashmir is a step towards cultural exchange between the students of Tamilnadu and Jammu Kashmir. This Club celebrates the Unity in Diversity of our Nation, strengthens the emotional bonds between the people of our country, exchange the rich heritage, culture, customs and traditions of the people and promotes the spirit of National Integration among people.

- **Endowment Prizes:** This distinctiveness plays a crucial role in shaping the institution's identity and competitiveness in the higher education landscape. To encourage class and course toppers, endowment prizes were instituted in the name of "Silver Jubilee Prizes" on the silver jubilee anniversary of the college in the year 1994. Donations from Philanthropists and Faculty members were deposited in a separate bank account and prizes are being distributed every year from the accumulated interest amount which encourages toppers and other students towards academic excellence.
- **Virgin Club and Day Care Centre:** To address the health issues and to promote the wellbeing of girl students, Virgin Club is functioning in the college. The club organizes activities related to the health and hygiene of girls, developing their mental strength and addressing the feministic issues faced by our girl students. To help nursing students and faculty and to take care of their infants, Day Care Centre is functioning in the College. This helps the students to concentrate on and complete their graduation and faculty members to indulge in academic activities without mental worries.
- **Developing the cultural heritage of the students:** As the Father of our Nation, Mahatma Gandhi said, "A nation's culture resides in the hearts and in the soul of its people". So it's our duty to cultivate the cultural heritage in the minds of young children. In order to promote a sense of belonging and pride about our national culture, Pongal Festival and Saraswathi Pooja are

celebrated every year. Pongal is one of the most important festivals celebrated by Tamil people in Tamil Nadu and other parts of South India. It is also a major Tamil festival observed by the Tamil diaspora worldwide. It is a multi-day Hindu harvest festival celebrated in the month of January. Every year Students Union organize "Pongal Festival". Students from 13 departments actively take part in pongal making in mud pots and are collectively placed together and the 'Sun God' is worshiped in the open ground. Students and Faculty members wear traditional costumes of Tamilnadu. This not only enables students to learn their culture but also to promote communal harmony and social togetherness. As a part of Dasara celebration, Saraswathi Pooja is celebrated every year as a custom of   worshipping the "Goddess of Education", Saraswathi with great enthusiasm.

File Description	Document
Appropriate webpage in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- Our institution is the only HEI offering quality higher education to women for more than 50 years in Pudukkottai District. It was started with the noble cause of providing educational opportunity to the downtrodden girls in the rural villages of Pudukkottai in 1969. The college was granted autonomy by the UGC in 2004. Since then the college has been developing the curriculum and syllabi for the students as per the guidelines provided by the UGC and the affiliating University. The college was accredited by NAAC 2004 and subsequently re-accredited in 2011 and 2017. Now the college is in the fourth cycle of reaccreditation. Many new programs have been introduced. To develop computer skills among the students, the Computer Literacy Programme (CLP) is offered to all the first year UG students.

  The curriculum and syllabi for UG and PG programs focus on common curriculum. Various co-curricular and extra-curricular activities are conducted to supplement the curricular aspects of the academic programmes.

Concluding Remarks :

- Our institution is the only Women's College in the District that offers quality education at no cost and with ample scholarships.
- The institution's curriculum revision and other academic activities are some of the NEP intiatives of the institution.
- Naan Mudhalvan courses offered by the Government improves employment opportunities of students.
- Students' enrolment, pass percentage and placement records have been increased during the assessment period
- To conclude, the Institution is an eye opener in the lives of the socially and economically downtrodden girls in the district making them self-reliant and socially harmonious thereby achieving the motto of the institution "Self-Reliance and Service".

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.** Answer before DVV Verification : Answer After DVV Verification :9 Remark : Input edited removing multiple count of same course

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1755	1901	1370	1362	1254

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1276	1369	970	989	966

2.1.2.2. Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1850	1984	1405	1433	1399

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1276	1369	970	989	966

2.4.1 Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

150	150	150	150	150

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
148	148	148	148	148

Remark : Input edited as per clarification

2.4.3	**Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)** 2.4.3.1. **Total teaching experience of full-time teachers as of latest completed academic year** Answer before DVV Verification : 1830 Answer after DVV Verification: 1822
2.6.2	**Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)** 2.6.2.1. **Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:** Answer before DVV Verification : 1332 Answer after DVV Verification: 1336
3.1.2	**The institution provides seed money to its teachers for research** 3.1.2.1. **Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	500000	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	5.00000	0

3.2.1	**Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)** Answer before DVV Verification : Answer After DVV Verification :0 Remark : Input edited as same has been claimed in 3.1.2 metric
3.5.1	**Revenue generated from consultancy and corporate training during the last five years**

3.5.1.1. **Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	800000	0	0	200000

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	8.00000	0	0	0

4.1.2 | **Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3.67998	4.66397	147.46599	14.00000	297.99997

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
000	0000	114.00	0000	227.00

4.2.2 | **Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years**

4.2.2.1. **Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.09945	2.25	.25000	2.57104	2.00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.09945	2.25	.25000	.257104	2.00

4.4.1 | **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years**

4.4.1.1. *Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16.63980	21.06432	.24124	254.58857	59.13231

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.63980	1.36687	.24124	9.58857	23.13231

6.3.2 | **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	1	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	1	1

Remark : Input edited as financial support less than 2000 cannot be considered

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of final year outgoing students year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1336	1232	1245	1187	1212

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1340	1232	1245	1187	1212

2.1	**Number of full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
138	124	121	125	126

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
115	122	121	124	125

2.2	**Total number of full time teachers worked/working in the institution (without repeat count) during last five years:**

Answer before DVV Verification : 139

Answer after DVV Verification : 138

3.1	**Total expenditure excluding salary year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22.419232	27.97829	147.73223	268.84567	359.13228

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
195.0201	200.1439	142.3575	406.9793	486.6600